

COMMISSIONERS' WORKSHOP MEETING

June 7, 2012

The Cumberland County Board of Commissioners met on Thursday, June 7, 2012, 10:00 a.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Dennis Marion, Chief Clerk; Ed Schorpp, Solicitor; Joanne Burkhart, Deputy Chief Clerk; Heather Ilgenfritz, Commissioners' Office; John Gross, Treasurer; Karen Wolff, Mick Burkett, Human Resources; Dana Best, Tammy Bender, Sherry Byers, Ron Snow, Finance; Mary Brokans, Controller's Office; Wendy Hoverter, Children & Youth; Silvia Herman, MH/IDD; Robin Weigle, Tax Assessment; Carl Goshorn, Pam Eyer, Conservation District; Ted Wise, Department of Public Safety; Donna VandeMortel, Victim Services; David Freed, Susan Wingert, District Attorney's Office; Jonelle Darr, Library System; Sam Miller, Juvenile Probation; Karen DeWoody, Claremont Nursing & Rehabilitation Center; Rose Cook, Transportation; John Lopp Facilities Management; John Bitner, Vector Control and Weights & Measures; Bill Finnerty, IMTO; Mary Jane Zeigler; Matt McLaughlin, The Sentinel; Dan Miller, The Patriot News.

Chief Clerk Dennis Marion called the meeting to order and led the Pledge of Allegiance. Chief Clerk Marion asked if there was any public comment. There was none.

Pam Eyer, Cumberland County Conservation District, gave a presentation on the Nutrient Credit Trading Program. This program was developed by the Department of Environmental Protection (DEP) to help National Pollutant Discharge Elimination System (NPDES) individuals with permits meet updated required nitrogen and phosphorus reductions. The Nutrient Credit Trading Program has baseline and threshold components that the farms need to be eligible for credits. One way credits can be created is to implement Best Management Practices on agriculture operations. Best Management Practices reduce the amount of nutrients and phosphorus they contribute to their respective watersheds. From a conservation standpoint, these practices protect soil and water. Ms. Eyer spoke about signing up farmers to begin small grain cover crop planting this fall. The Chambersburg Borough is working with their Solicitor, Salzman Hughes, PC, to develop ways to find credits in a short-term interim to meet their requirements while their Waste Water Treatment Facility plan upgrades are being completed. Salzman Hughes, PC, approached Adams, Cumberland and Franklin Counties' Conservation Districts to propose a local program to generate needed credits. The Chambersburg Borough has proposed that they will pay \$50,000 per year per county to implement these practices. They requested that Cumberland County enter into a two-year contract with them with an option for a third year. They will also pay the Conservation District up to \$10,000 per year to administer the program. A draft of the agreement is currently with the Cumberland County Solicitor's Office. Commissioner Hertzler inquired if there is any cost to the Conservation District to participate in this program. Ms. Eyer said there will be her time as a County employee, mileage reimbursement because of her travel to the farms to perform the certification and making sure the farms meet the requirements. Commissioner Hertzler inquired if this program will include Best Management Practices that have already been implemented by the farmers. Ms. Eyer said it can be a practice that the farmers are currently performing but the agreement will be for the specific years of fall 2012 through fall 2014. Ms. Eyer requested to have the Agreement signed and in place in June to begin the process in the fall. The Board requested documentation to review for their consideration of the request.

Dana Best presented for the Board's consideration Resolution 2012-15 Re Budget Adjustments (see attached). A short discussion ensued regarding the budget adjustments presented.

Dana Best presented for the Board's consideration discussion of the 2012-13 Fiscal Budget. On Monday, June 11, 2012, the Financial Analysis Committee will request the Board's approval of the 2012-2013 Fiscal Budgets that were laid on view in May. There are no adjustments since they were placed on view and there has been no public comment regarding the Budget.

Jonelle Darr discussed the 2011 Library System Audit for the Board (a copy of Audit is available).

Ted Wise discussed Resolution 2012-14 Re Revised 9-1-1 Telephone Access Plan. Mr. Wise asked the Board to consider this Resolution to be included in the Triennial 9-1-1 Plan under the Emergency Telephone Act 78. The Act establishes the funding stream for wire phones and allows a 3rd Class County to collect \$1.25 per line. There is no change in this rate. The Resolution and the Plan is a requirement of the Public Utility Commission (PUC), the agency reviewing the Triennial 9-1-1 Plan. It has been submitted to the Pennsylvania Emergency Management Agency (PEMA) in draft form and the draft has been approved pending submission of the final documentation. The Plan deadline is July 31, 2012 (see attached).

John Gross reviewed Resolutions for consideration for the following County bank accounts:

- Integrity Bank
- Orrstown Bank
- M&T Trust Co. – Records Improvement Fund
- M&T Trust Co. – Solid Waste Fund
- PNC Bank

Joanne Burkhart presented the following Contracts/Grants for the Board's consideration. Action is scheduled to be taken at the Board of Commissioners' Meeting on Monday, June 11, 2012.

Karen DeWoody presented for the Board's consideration the following agreements: Robin's Nest Aviaries, Inc. services the Claremont Nursing & Rehabilitation Center's (CNRC) bird cages and fish tanks. They are also subsidized by the Women's Auxiliary. There is no change to the price of this agreement. Regarding the Premier GPO agreement, Ms. DeWoody is asking for the ability through the Quaker City vendor to add premier pricing to Georgia Pacific, 3-M and several other manufacturers. Shred-It, Ltd. is a new contract to provide shredding for the center. There is no rate increase.

Dave Freed presented for the Board's consideration the following agreement between the District Attorney's Office and Corrections Development, Inc. (CDI). Mr. Freed stated he is asking permission to execute a renewal agreement with CDI for the 2012 Prosecutor Management Maintenance and Upgrades for their software. This system has been used to manage cases for the past 15 years. The agreement amount is \$8,310.00 which is renewed every year. It was not immediately known if there was an increase or decrease in the 2012 dollar amount. Chief Clerk Marion will review the 2011 agreement and inform the Board.

Jonelle Darr asked the Board for their consideration for a Keystone Recreation, Park and Conservation Fund Grant Agreement from the Pennsylvania Department of Education for Bosler Memorial Library. Ms. Darr stated the Commissioners approved the application late last year for replacement of the standard seam roof on the original portion of the Bosler Library building. The Library System was awarded the Grant. The County is the conduit for the funds received. She asked the Board to accept this Grant. The Subcontract Agreement between Cumberland County and Cumberland County Library System is for the Administration of the Grant in the amount of \$36,000.

John Bitner presented for the Board's consideration a Memorandum of Agreement between PA Department of Agriculture (PDA) and Weights & Measures. Mr. Bitner said this is regarding a five-year agreement with the PA Bureau of Ride and Measurement Standards so that the County can delineate responsibilities between the two departments. There are no changes from the prior agreement. The terms of the agreement can be changed with a 60-day notice and the PDA reviews it on an annual basis. Mr. Bitner will report monthly on all test results. Mr. Bitner informed the Board that there are two positive cases of West Nile Virus mosquito samples reported this week. One case in Wormleysburg and the other case in Hampden Township. His department will follow up on this matter.

John Lopp presented for the Board's consideration an agreement with Richard E. Negley-Interior Painting at the Ritner property. This is a shared cost for the hanging of the drywall, trim, and spraying the exposed ceiling. The County's cost will be \$7,014.75. The Library System cost will be \$2,935.25 for a total cost of \$9,950.00. Mr.

Lopp stated the Interstate Waste Service (IWS) agreement involves adding a container at the Allen Road Facility. The cost of the agreement is \$57.90 per month.

Ted Wise presented for the Board's consideration the following agreements: JRT Calibration Services agreement is a service agreement to test and calibrate the radiation and text equipment that the Department of Public Safety (DPS) has as part of the TMI Protection Program. There is no County expense. The Agreement with PEMA for Radiation Emergency Response Fund Grant is a continuing existing grant in the amount of \$21,489.00 annually. There is no County expense. The Agreement with CEI-Infrastructure, LLC, d/b/a L.R. Kimball is a service agreement. It provides project management assistance in addressing the County's Department of Public Safety's communications system to meet the FCC's narrow-banding requirements by January 1, 2013. A short discussion ensued regarding the grant and the municipalities which may partake in this grant opportunity.

Mick Burkett presented for the Board's consideration an agreement between Human Resources and United Wellness Group. This agreement is for the County's Wellness Program. It is an annual cost of \$106,000. Capital Blue Cross gives the County \$75,000 a year to spend toward wellness initiatives. The balance will be paid out of the County's budget.

Silvia Herman presented for the Board's consideration an agreement between MH/IDD and Drexel University College of Medicine for Training Services. This agreement will provide training to providers, consumers and family members in Cumberland and Perry Counties. The money in the amount of \$58,000 comes from pay for performance funds that were received by MH/IDD as part of their HealthChoices Collaborative from Fiscal Year 2008. The Collaborative received the money in late 2009 but chose to wait to disburse it to the Counties. It will be split between MH/IDD and Drug & Alcohol. This money is not part of the State Budget; it came specifically from the past administration (2008) for meeting certain performance measures.

Wendy Hoverter presented for the Board's consideration Children & Youth Agreements as follows: The Glen Mills Schools, Inc. agreement is an ongoing residential contract. There is no increase in the cost. Hempfield Behavioral Health, Inc. is for an additional service on an existing contract that provides in-home services. This agreement is a Medical Assistance paid service that is case driven.

Dana Best presented for the Board's consideration an agreement with York County Board of Commissioners for Distribution of Costs for Final Design for York County Bridge 345. This is a Letter of Agreement to reimburse York County for Cumberland County's share of the final design cost of the Old Gettysburg Pike Bridge. This is a shared bridge with York County. Cumberland County's share is \$6,202.50 which is 2.5% of the total cost. The money will come out of the Liquid Fuels Fund.

Rose Cook presented for the Board's consideration an agreement between the Transportation Department and Perry Apex Services Unlimited. This agreement will provide services for children to attend the summer therapeutic camp. It is a five-week camp and it is reimbursed through the Medical Assistance Grant. Ms. Cook said the Submission of the Grant Application to PennDOT for Consolidated Capital is a request to submit an application through Egrants for Consolidated Capital for four replacement vehicles, replacement computers and cosmetic repairs.

Chief Clerk Marion reviewed Addendum #3 to an Agreement with Provider Rebekah Finkey. This is an adjustment to the contract to reflect expenses through the end of June 30, 2012. It does not affect the General Fund.

Donna VandeMortel and Susan Wingert presented for the Board's consideration a Project Modification Request for Victims of Crime (VOCA) Grant. Ms. VandeMortel stated this VOCA Grant went into effect on July 1, 2012. It is a two-year grant. Pennsylvania Commission on Crime and Delinquency (PCCD) has requested all agencies receiving VOCA funding reduce their allocation for the July 1, 2012 to June 30, 2013 Fiscal Year. Ms. Wingert stated the decrease in the Cumberland County match funding for 2013 Fiscal Year Grant is \$6,001.00. A short discussion ensued regarding this Grant.

Sam Miller presented for the Board's consideration the Submission of a Grant Application to PA Commission on Crime & Delinquency for Juvenile Probation for a Consultant to Perform Analysis of Programs and Practices. This PCCD grant must be submitted by June 15, 2012. It is a maximum amount of \$50,000 over a two-year period. The Cumberland County Juvenile Probation Office is requesting \$45,000 over a two-year period. If accepted, the Grant is effective on October 1, 2012. There is no County match. A brief discussion ensued regarding the Justice Reinvestment Initiative.

Bill Finnerty presented for the Board's consideration a Credit Application with Pomeroy for IMTO. If IMTO enters into this agreement with them, it is the vendor's policy to provide more pricing options. Those pricing options can be reviewed by Dana Best of the Finance Department for other funding-related items.

John Lopp asked the Board for their consideration of Change Order 2 (see attached) for Renovations of Ritner Highway Property. The Change Order will result in a total reduction of \$1,251.55.

John Lopp asked the Board for their consideration to Participate with Capital Region Council of Governments for the purchase of road salt. Road salt comparison costs within the economy resulted in an overall price of \$115.75 per ton. The State COSTARS pricing for road salt averaged nearly \$70.00 per ton for the last three years. Mr. Lopp said the Capital Region Council of Governments' prices per ton for road salt was as follows: 2009-2010: \$66.48; 2010-2011: \$59.78; and 2011-2012: \$63.24. Mr. Lopp stated it would be in the best interest of the County to participate with the Capital Region Council of Governments for the purchase of road salt.

John Lopp asked the Board to Authorize Advertising for the replacement of the Cumberland County Old Jail Roof. Commissioner Eichelberger moved to Authorize Advertising for Replacement of Cumberland County Old Jail Roof (see attached). Commissioner Hertzler seconded the motion and it unanimously carried.

Robin Weigle asked the Board to Authorize Advertising for the Printing and Mailing of Cumberland County Real Estate and Per Capita Tax Bills for 2013. This will be for one-year with the option to renew it for two, one-year extensions subject to renegotiation in price. The mailings take place on March 1 of each year. The bid opening is set for July 17, 2012. This matter will be revisited at the Commissioners' Workshop scheduled for June 21, 2012.

There was discussion with regard to a request to Authorize Streaming of the June 4, 2012 Financial Analysis Committee (FAC) Presentation. The FAC Meeting was recorded but not streamed live. Commissioner Hertzler moved to Authorize Streaming of the June 4, 2012 Financial Analysis Committee Presentation. Commissioner Eichelberger seconded the motion and it unanimously carried.

Commissioner Liaison Reports:

Commissioner Cross provided an update on the Agriculture Extension's Board meeting this week (see meeting minutes). The next Agriculture Board meeting is scheduled to take place in August. The Conservation District met and heard Pam Eyer's Nutrient Credit Trading Program presentation that she spoke about at this morning's meeting. The Drug & Alcohol Commission will meet this evening. Sue Piper has been recommended for reappointment to the Drug & Alcohol Commission.

Commissioner Hertzler stated that none of his Boards or Commissions have met since the last update meeting. Commissioner Hertzler said the Housing Authority Board Chairman's term expired at the end of May. They are asking that the Commissioners consider the reappointment of Roland "Chip" Fenton to the Housing Authority Board for another five-year term. Commissioner Hertzler would like to include this item on the agenda for the Board of Commissioners' Meeting on Monday, June 11, 2012.

Commissioner Eichelberger stated that Jonelle Darr reported on the Library System audit this morning. There will be a draft available of the Library System Strategic Plan by the end of June. He will share the findings regarding the Strategic Plan when completed. MH/IDD has been active in preparing for the decision regarding the State Budget and the Block Grant Funding. This is an upcoming Economic Development Corporation Executive Committee meeting, where a topic for discussion is the arrival of Novitas Solutions. This company will create 250

new jobs here in Cumberland County. EDC has been helping the company with site selection. EDC is also assisting the Shippensburg Library on some financing. Friday, June 8, 2012, EDC is sponsoring a job fair at the Cumberland Valley High School. The Tri-County Regional Planning Commission had a discussion during the last several sessions about the Commission's transportation component. Tri-County Regional Planning Commission is the administrative agent for Harrisburg Area Transportation Study (HATS). Commissioner Eichelberger is currently the representative of Tri-County Regional Planning Commission and Commissioner Hertzler is the representative of HATS. Commissioner Eichelberger would like to place on the agenda for the Board of Commissioners' Meeting on Monday, June 11, 2012, a request to have Commissioner Hertzler appointed to be the Tri-County Regional Planning Commission's representative.

Commissioner Cross stated there is a CCAP Conference Call scheduled for Friday, June 8, 2012 at 2:00 p.m. Commissioner Eichelberger stated the Economic Development Committee for CCAP cancelled their meeting in State College that had been scheduled for June 8, 2012. Commissioner Hertzler added that he and Commissioner Cross attended the Volvo Mixer and Tour at the Shippensburg plant on Tuesday, June 5, 2012.

Chief Clerk Marion Reported Executive Sessions were held on May 29, 2012, 2:43 p.m.; June 1, 2012, 10:30 a.m.; June 4, 2012, 2:40 p.m.; June 5, 2012, 2:45 p.m.; and June 6, 2012, 2:00 p.m. regarding Personnel Issues.

Chief Clerk Marion asked if there was other business before the Board. There was none.

Chief Clerk Marion stated there is a request for Executive Session Re Personnel Issues. The Board came out of Executive Session at 12:30 p.m. and the meeting adjourned.

Respectfully submitted,

Laurie Mazarella
Administrative Coordinator