

**CUMBERLAND COUNTY COMMISSIONERS  
WORKSHOP MEETING**

**AUGUST 14, 2014, 9:00 AM  
COMMISSIONERS' HEARING ROOM  
COURTHOUSE, CARLISLE, PA**

**Present:** Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Larry Thomas, Chief Clerk; Sandra Moyle, Deputy Chief Clerk/Meetings Manager; Bob Dagrosa, Bull Fulton, Controller's Office; Keith Brenneman, Solicitor; Roxanne Lehman, Paralegal; Greg Miller, Michael Varner, Adult Probation; Judge Hess; Courts; Dana Best, Finance; Mick Burkett, Human Resources; John Lopp, Facilities Management; Lynette McCulloch, Claremont Nursing and Rehabilitation Center; Evelyn Reese, Drug and Alcohol; Charles Hall, Matthew Stoner, Coroner; Wendy Hoverter, Nechole McElwee, Lisa Reider, Children and Youth Services; Samuel Miller, Juvenile Probation; Wendy Sheaffer, Aging and Community Services; Rose Cook, Transportation; Justin Miller, Recycling & Waste; Jessica Flachsmann, IMTO; Jonathan Bowser, Mary Kuna, Economic Development Corporation; Rebecca Yearick, Cumberland County Redevelopment Authority; Steve Wisner, Sue Weiser and Laurel Weiser, New Cumberland; Barbara Miller, Patriot News; and Daniel Walmer, The Sentinel.

**Call to Order:** Chief Clerk Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

**Public Comment:** None

**Employee Recognition:** The Commissioners presented Michael Varner an award for 35 Years of Service.

**Review of Children & Youth Services Needs Based Budget FY 2015-2016:** Necole McElwee discussed the first of two presentations on Children & Youth's Fiscal Year 2015-2016 Budget and they will come back to the Board in September to present the Fiscal piece (see attached). In reviewing their past fiscal year, Ms. McElwee noted that due to some changes Re safety assessment and changes in the child abuse protection law, there has been an impact on the staffing. Approval from the Board was received for a new intake supervisor position and two case worker positions and the eight openings from staff turnover have been filled except for one. In projecting into the future how the needs base works, and in order to have a contingency plan, they are asking for six additional staff in the community based budget for 2015/2016 to include two intake workers, one in-home worker, two placement workers and one clerical position. There is a strong collaboration between Children & Youth Services, Drug & Alcohol Commission and Juvenile Probation to share case responsibility. Sam Miller, Juvenile Probation, stated that they have seen a 27% increase in children in supervision compared to a year ago.

**Cumberland County Offers Household Hazardous Waste Drop-Off Event:**

Justin Miller announced that Cumberland County Recycling and Waste Authority will be conducting a Household Hazardous Waste (HHW) Drop-Off Event that will be held on Saturday, August 23, 2014, from 9:00 am to 3:00 pm. The event will be held at the Cumberland County Service Center, 310 Allen Road, Carlisle (see attached press release). He noted that they will not be taking latex or water-based paint because it is a non-hazardous item. They also will not accept motor oil because there are plenty of sites in the County that take the used oil.

**Request for a Letter of Support for the Borough of Newville Regional Connections Grant Application to the Tri-County Regional Planning Commission:** Jonathan Bowser, Cumberland Area Economic Development Corporation (CAEDC), discussed the request for a Letter of Support for the Borough of Newville Regional Connections Grant Application to the Tri-County Regional Planning Commission (see attached). He stated that over the past year, Newville and its neighboring municipalities have seen an increase in visitation from the expanding Cumberland Valley Rail Trail. Mary Kuna, CAEDC Market Development Manager, stated that a Task Force has been created which is made up of private business owners, the CV Rail Trail and Newville Borough staff. The Task Force would look at land use, zoning revisions and transportation needs to develop an economic revitalization plan to make Newville a “trail town”. Newville officials are working with CAEDC to secure a \$40,000 grant through Tri-County Regional Planning Commission to create a master development plan to connect the social center to trail and transportation options. The request for the letter of support is needed as CAEDC proceeds with the grant with a deadline of August 29, 2014. The letter of support will be approved at the Board of Commissioners’ Meeting on Monday, August 18, 2014.

**Contracts/Grants:** (Sandy Moyle)

- a. **Agreements Claremont Nursing & Rehabilitation Center - Lynette McCulloch** reviewed the following:
  - Networkx Corporation – Companion Radio for Residents- *CNRC is seeking approval for a six month contract, rate is same as previous years.*
  - Corporate Banking Resolution between Cumberland County and F & M Trust - *to add new business officer manager to the bank signer for the resident guest funds checks.*
- b. **Drug and Alcohol Commission – Evelyn Reese** reviewed the following:
  - Catholic Charities (Evergreen House) - *for D&A services, rate is \$104 per day, same rate as 2013/14, contract is from July 1, 2014 – June 30, 2015.*
- c. **Agreements for Aging and Community Services** Wendy Sheaffer reviewed the following:
  - Christian Life Assembly of God Camp Hill Food Bank – *no money involved.*
  - PROJECT SHARE of Carlisle Food Bank - *no money involved.*
  - King’s Kettle of Shippensburg Food Bank – *no money involved.*
  - NHS, The Stevens Center - *a new agreement to certify peer special services for individuals 60 and over, unit rate of \$17.25 per hour; the Stevens Center will bill HealthChoice for those who have it, otherwise Aging office will pay the invoice.*
  - Guberman Companies, Inc. d/b/a Comfort Keepers – *Renewal, same rate as last year.*
- d. **Children & Youth Services - Wendy Hoverter** reviewed the following:
  - University of Pittsburgh – Graduate Education of Child Welfare Employee – Child Welfare Education for Leadership - *a grant for one employee to attend graduate school on a part-time basis; no County money involved; in return for the scholarship, employee is required to be employed for the same period as they attend school.*
- e. **Coroner - Matt Stoner** reviewed the following:
  - American Trauma Society – PA Division - - *contract for yearly Highway Safety grant, \$143,000.*

- f. **Finance Department** - Dana Best reviewed the following:
- Liquid Fuels Agreement
    - Proposal with HRG for Engineering Services for 2015 Bridge Maintenance Repairs Project - *engineering and construction administration for maintenance repairs on eight of the County-owned bridges - \$108,500 funded by liquid fuels.*
  - Verification of Government Entity – Wilson Electronics, Inc. – *for verification that the County is a government entity.*
- g. **Facilities Management** - John Lopp reviewed the following:
- Agreement between First Night Carlisle, Inc. and Cumberland County to promote a family oriented New Year's Eve Celebration on December 31, 2014 in the downtown Carlisle Area - *New Year's Eve event for access to the Old Courthouse; no changes to the agreement.*
- h. **Transportation Department** - Rose Cook reviewed the following:
- Medical Assistance Transportation Program for FY 2014-2015 - *grant agreement - \$409,800; money would be reimbursed as trips are provided; the request is less than last year because the mileage reimbursement has decreased from 30 cents to 12 cents. Since the reimbursement cost is less, there have been fewer requests for reimbursement.*

**Commercial Revitalization and Shopsteading Loan Program:** Rebecca Yearick, Cumberland County Redevelopment Authority, reviewed the Commercial Revitalization and Stopsteading Loan Program request Re Bridge Street Coffee House ([see attached](#)). The request is for a \$35,000 Community Development Block Grant (CDBG) commercial revitalization and shopsteading loan application on behalf of Steven and Susan Weiser to acquire the business assets of Bridge Street Coffee House, 1903 Bridge Street, New Cumberland. The loan request is to be presented for approval at the Board of Commissioners' meeting on Monday, August 18, 2014.

### Commissioners' Liaison Reports

#### **Commissioner Cross:**

- Children & Youth Services – appeal for the 2014/15 Needs Based Budget.
- Ag Extension met August 5<sup>th</sup> – Water & Resources Overview was presented by Amy Galbraith; there will be two free two-hour workshops on private water wells and septic systems on September 9<sup>th</sup>, both afternoon and evening. More information is available on the website. The next Board meeting will be in October.
- Stop Violence Task Force will meet August 15<sup>th</sup>.
- The County Commissioners Association of PA (CCAP) met last week in Lancaster. Their annual report is available on disc and on their website.

#### **Commissioner Hertzler:**

- Attended the CCAP in Lancaster - Gary Tennis, Secretary of the State Department of Drug and Alcohol Programs, announced that the State is preparing to move forward with a pilot program that is already in place in a handful of counties, whereby eligible drug and alcohol offenders are enrolled in Medicaid-funded treatment programs immediately upon their release from jail. The purpose of the program is to make sure that there are no interruption in rehab treatment for recovering addicts upon release from jail and to

prevent counties and the State from having to pick up the cost for such treatments when federal funding through Medicaid is available. There was also a discussion during the Assessment and Taxation Committee Meeting. No action was taken to recommend or not recommend CCAP's endorsement, there was a presentation from the Chief Assessor in Tioga County Re a proposal from the Assessors Association of Pennsylvania. The suggestion is to make a change in State law to reform the Clean and Green Program to require a minimum of 25 acres instead of the current minimum of 10 acres devoted to agricultural use. He has referred the proposed changes to Bonnie Mahoney, the County's Chief Assessor, for her review and comment.

- On August 12<sup>th</sup>, Commissioner Hertzler joined Commissioner Cross in welcoming State Department of Aging Secretary Brian Duke to Cumberland County to the Shippensburg Senior Citizen Center. More than 100 seniors attended the event at the temporary center at Christ United Methodist Church on East King Street. There was a tour of the future, permanent home for the center which is next to Shippensburg Borough building and they hope to move the seniors in by the end of the year. Secretary Duke was thanked for the recent award of \$112,000 in a lottery-funded State grant for the project. Over the past 43 years, 20 Billion Dollars has been provided to Pennsylvania senior citizens from the lottery system.
- Aging & Community Services is seeking volunteers for two programs, the ombudsman program, which advocates for residents in long-term care facilities; and volunteers to provide information and assistance re questions about insurance programs such as Medicare, Medicaid, etc. For more information, contact Denise Moore in the Aging Office.
- Attended Ag Land Preservation Board on August 13<sup>th</sup>. The Board discussed moving forward with available funds in the 2014 program toward the preservation of 10 farms, consisting of a total of 781 acres. Offers were authorized to be extended to 4 farms, while appraisals were ordered for the other 6. This is the largest number of farms to be preserved in a number of years under this program. At the meeting, the Board voted to request that the County include a \$500,000 General Fund contribution for farmland preservation in the 2015 County budget and a formal request will follow.

**Commissioner Eichelberger:**

- Recycling & Waste announced a Press Release on hazardous waste that will go out and it is encouraging residents take advantage of the resources.
- MH/IDD will meet next week and the nominating committee is making their short list recommendation to the Advisory Committee on applicants for terms to start in September.
- Library System will meet next week on August 18<sup>th</sup>.
- Economic Development Corporation will meet next week regarding the second installment of the Highway Growth public forum series, that they are co-sponsoring. The Land Development Process in Central Pennsylvania is scheduled for September 17, 8:00 am – 11:30 am at the Army Heritage Educational Center.
- Planning Commission will meet next week on August 21<sup>st</sup>.

Commissioner Cross added to Commissioner Hertzler's comments in reference to his CCAP report on the pilot program Re drug and alcohol offenders enrolling into treatment programs immediately after incarceration. She stated that as part of the Military Veterans Affairs presentation, General Beck, with PA Guard and Veterans Affairs, and Deputy Secretary Marion, OMHSAS, held a discussion about veterans in the County system in which those individuals may be bringing veteran benefit entitlements with them that could offset costs that the County

would otherwise incorporate themselves. She noted that there will also be an outreach to the Veteran's Administration to absorb some of those costs, especially on pharmaceuticals that can be very expensive. This topic will be discussed again at the Prison Board Meeting.

Commissioner Eichelberger discussed the Municipal Advisory Board meetings currently held a few times a year with the local officials. Originally it was a Commissioners' function, but in recent years has transitioned over to the Planning Department. He is planning to have a discussion with Kirk Stoner regarding ideas on how to increase the value for local officials to connect them to County and Municipal decisions.

The Commissioners held a short discussion on reconvening the evening Board of Commissioners' meetings to give the citizens an opportunity to come and interact with the Commissioners. It was discussed holding the evening meetings on a quarterly basis. Chief Clerk Thomas asked that staff put together some options and history to provide the Commissioners with information to make a conclusion on the subject.

**Other Business:** None

**Executive Session:** Chief Clerk Thomas reported that an Executive Session was held on August 13, 2014, Re Personnel Issues and reported that there was a request for Executive Session following the meeting today Re Personnel Issues.

There being no further business to come before the Board, the meeting was Adjourned.

Respectfully Submitted,

Ruth Ann Ciecierski  
Administrative Assistant