

**CUMBERLAND COUNTY COMMISSIONERS'  
BOARD OF COMMISSIONERS' MEETING**

**DECEMBER 22, 2014 – 2:00 PM  
COMMISSIONERS' HEARING ROOM  
COURTHOUSE, CARLISLE, PA**

Present: Commissioner Cross, Hertzler and Eichelberger; Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Keith Brenneman, Solicitor; Bob Dagrosa, Deputy Controller; Dana Best, Finance; Mick Burkett, Human Resources; Lisa Grayson and Margie Wevodau, Register of Wills; Heather Ilgenfritz and Hanna McLaughlin, Communications; Daniel Walmer, The Sentinel

**Call to Order:** Chairman Cross called the meeting to order and led the Pledge of Allegiance to the Flag.

**Roll Call:** Commissioner Cross, Hertzler and Eichelberger were present.

**Public Comment:** None

**Employee Recognitions:** Chairman Cross recognized Department of Public Safety employees, Richard Griffie for 30 Years of Service and Gary Dressler for 20 Years of Service.

**Transportation Agreement:** (see attached) Solicitor Keith Brenneman reviewed the Agreement Between Cumberland County and York-Adams Transportation Authority. The Agreement is to borrow York-Adams Transportation Authority employees on a temporary hourly basis. Commissioner Hertzler moved to enter into the Agreement with the York-Adams Transportation Authority. Commissioner Eichelberger seconded the motion and it unanimously carried. Commissioner Hertzler wanted to clarify this will be used when a temporary employee is needed to fill in for Cumberland County employees on medical leave.

**Minutes:** Commissioner Hertzler moved to approve the minutes of December 4, 2014 and December 8, 2014. Chairman Cross seconded the motion and it unanimously carried.

**Minutes:** Commissioner Hertzler moved to approve the Public Safety Review Team minutes of October 29, 2014. Chairman Cross seconded the motion and it unanimously carried.

**Personnel Transactions:** Chairman Cross moved to approve Personnel Transactions from December 18, 2014. Commissioner Hertzler seconded the motion and it unanimously carried.

**Resolutions:** Commissioner Hertzler moved to approve Budget Adjustment Resolutions 2014-34 and 2014-35 that were reviewed at the December 18, 2014 Workshop. Chairman Cross seconded the motion and it unanimously carried.

**Capital Project Request:** Commissioner Hertzler moved to approve the Register of Wills Office Comprehensive Records Management System Capital Project Request that was reviewed at the December 18, 2014 Workshop. Chairman Cross seconded the motion and it unanimously carried.

**Contracts/Grants:** Chairman Cross moved to approve the following contracts and grants a., b.: Department of Veterans Affairs, Letort View Community Center, Wilmington Trust, and c. through i. that were reviewed at the December 18, 2014 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.

Chairman Cross moved to approve the Credit Application with Lamar to Promote Grand Opening of Rehab Unit. Commissioner Hertzler seconded the motion and carried with Commissioner Eichelberger voting No.

a. **Children & Youth Services Agreements**

- Adelphoi Village, Inc.
- Cornell Abraxas Group, Inc.
- Diakon Child, Family and Community Ministries
- Drug & Alcohol Rehabilitation Services, Inc.
- Family Care Services, Inc.
- Youth Services Agency
- Edison Court, Inc.

b. **Claremont Nursing & Rehab Center Agreements**

- Department of Veterans Affairs – (Addendum)
- Credit Application with Lamar to Promote Grand Opening of Rehab Unit
- Letort View Community Center – (Catering for Open House)
- Wilmington Trust – (Trust Payment)

c. **Conservation District Agreement**

- AET Consulting, Inc.

d. **ERP Agreement**

- Kronos

e. **Facilities Management Agreements**

- AOPC Grant

f. **IMTO Agreement**

- Appalachia Technologies, LLC

g. **MH/IDD Agreements**

- FY 2014-2015 Early Intervention Agreements
  - Shannon Sweeney, PT
  - Aspirations LLC
- FY 2014-2015 Intellectual and Developmental Disabilities
  - Center for Independent Living of Central PA, Inc.
  - Lancaster County BH/DS
  - Franklin-Fulton Counties MH/ID/EI)
  - Alert Pharmacy, Inc.

h. **Transportation Agreement**

- Keystone Autism Services, Inc.

i. **Vector Control**

- West Nile Virus Control Grant Program

**Facilities Management Bid Projects Advertising:**

- Commissioner Hertzler moved to approve the Request to Authorize Advertising for Parking Lot and Driveway Paving and Line Painting at the Cumberland County Old Prison. Commissioner Eichelberger seconded the motion and it unanimously carried.

- Commissioner Hertzler moved to approve the Request to Authorize Advertising for Parking Lot and Driveway Paving and Line Painting at the Cumberland County Ritner Property. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Claremont Nursing and Rehabilitation Center Bid Advertising:** Commissioner Hertzler moved to approve the Request to Authorize Advertising for Bid Participation in the Purchase of Milk and Bread by Cumberland County Facilities. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Bid Awards:** The following bid awards were reviewed at the December 18, 2014 Workshop.

- Commissioner Eichelberger moved to approve the Request to Award **M. Fellingner Company** the Contract to Participate as a Food Vendor for Non-Perishable Food for the Food Pantry. Commissioner Hertzler seconded the motion and it unanimously carried.
- Commissioner Hertzler moved to approve the Request to Award **Scheid Produce, Inc.** the Contract to Participate as a Food Vendor for Food at CNRC and Fresh Fruits and Vegetables for the Food Pantry. Commissioner Eichelberger seconded the motion and it unanimously carried.
- Commissioner Eichelberger moved to approve the Request to Award **Feesers, Inc.** the Contract to Participate as a Food Vendor for Food at CNRC. Commissioner Hertzler seconded the motion and it unanimously carried.
- Commissioner Hertzler moved to approve the Request to Award **Nardone Brothers Baking Company** the Contract to Participate as a Food Vendor For Food at CNRC. Commissioner Eichelberger seconded the motion and it unanimously carried.
- Commissioner Eichelberger moved to approve the Request to Award **Sysco** the Contract to Participate as a Food Vendor for Food at CNRC. Commissioner Hertzler seconded the motion and it unanimously carried.

**Advertising:** Commissioner Hertzler moved to approve Authorization to Advertise for Bids to Repair Kunkle and Bishop Bridges that was reviewed at the December 18, 2014 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Bridge Repairs:** Commissioner Hertzler moved to approve HRG's Preliminary Engineering Time Extension for the Orrs Bridge Project. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Liquid Fuels Funds:** Commissioner Cross moved to approve the Liquid Fuels Funds that were reviewed at the December 18, 2014 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.

**Board Appointments:** Commissioner Hertzler moved to approve the appointment of Richard Leatham, for the Developer position and the reappointment of Kingsley Blasco, at Large Member for a term of three years, effective January 1, 2015 through December 31, 2017. Also, to reappoint Vince DeFilippo to continue as Chairman on the Ag Land Preservation Board in 2015. Chairman Cross seconded the motion and it unanimously carried. Commissioner Eichelberger questioned the time of Authority's being appointed or reappointed. Chairman Cross explained the Authorities have a caveat that the term must expire with a vacancy before an appointment or reappointment can be made.

**Board Appointments:** Commissioner Hertzler moved to approve the Reappointments of David Baric, Ted Harold, Michele Crowley, and Ellen Ile to the Affordable Housing Trust Fund Board for terms of two years, effective January 1, 2015 through December 31, 2016. Chairman Cross seconded the motion and it unanimously carried.

**General Disbursements Transfer Authorizations:** Commissioner Hertzler moved to approve the following general disbursement transfer authorizations. Chairman Cross seconded the motion and it unanimously carried.

- a. 12/11/14       \$     7,140.68
- b. 12/12/14       \$ 2,968,050.17
- c. 12/12/14       \$     1,522.80
- d. 12/12/14       \$     1,148.61
- e. 12/13/14       \$ 1,915,008.73
- f. 12/16/14       \$ 2,430,046.13
- g. 12/16/14       \$   530,230.70
- h. 12/19/14       \$   109,661.59

**Report of Executive Session:** Chairman Cross reported there was an Executive Session on December 18, 2014, @ 10:10 a.m. Re: Personnel Issues

**Monthly Reports:** Chairman Cross moved to accept the Monthly Report for Coroner – Month of November. Commissioner Hertzler seconded the motion and it unanimously carried.

**Other Business:** None.

**ADJOURN:** There being no further business to come before the Board, the meeting adjourned.

Respectfully submitted,

Jennifer Crum  
Administrative Assistant