

## PRISON BOARD MEETING

April 18, 2016, 10:00 AM  
Commissioners Hearing Room  
Carlisle, PA

**Present:** Commissioners Vince DiFilippo and Gary Eichelberger; Al Whitcomb, Controller; Judge Christylee Peck; Ron Anderson, Sheriff; Earl Reitz, Warden; Jeff Ilgenfritz, Deputy Warden – Security; Mike Carey, Deputy Warden - Treatment; Jennifer Hipp, Assistant Solicitor.

**Call to Order:** Controller Whitcomb called the meeting to order.

**Public Comment:** Controller Whitcomb asked if there was any public comment. There was none.

**Approval of Minutes:** Sheriff Anderson moved to approve the Minutes of the March 21, 2016 meeting. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Commissary Report:** Commissioner DiFilippo moved to accept the March Commissary Report (see attached). Sheriff Anderson seconded the motion and it unanimously carried.

**Prison and Central Processing Expenditures:** Sheriff Anderson moved to accept the March Prison Expenditure Sheets and Central Booking Expenditure Sheets for March 2016 (see attached). Commissioner DiFilippo seconded the motion and it unanimously carried.

**Warden's Report:** Warden Reitz presented the report (see attached) stating that the average daily Prison population for the month of March was 381 with 377 being in house. The current population is 393 with 391 being in-house. There are currently 315 males and 78 females. There were 6 inmates enrolled in the Work Release Program and 4 inmates were removed from the Program for disciplinary reasons. There were 20 inmates enrolled in the Inmate Worker Program, 11 inmates enrolled in the Outmate Trusty Program and 2 inmates enrolled in the Community Work Crew. The Community Work Crew projects for March were Penn Township, Mt. Holly Springs Borough, and the PA Game Commission. There were 18 extraordinary occurrences to report for the month, all involving the use of force. The number of Risk Assessments completed during March is 35. Ten inmates were enrolled in the earned time program and there were 92 inmates placed on treatment plans. Two inmates received their GED's during March. They are currently holding 15 females for Perry County. Sheriff Anderson made a motion to accept the Warden's Report. Judge Peck seconded the motion and it unanimously carried.

**Inmate Telephone System:** Warden Reitz updated the Board regarding the presentation last month from GTL, vendor for Inmate Telephone System, regarding the new FCC Ruling, which places price caps on what phone companies can charge inmates for phone calls. The FCC discouraged governmental entities from the practice of collecting commissions on the inmate telephone system. A report from the Finance Department shows the County collects approximately \$125,000 per year in commissions revenue generated by the inmate telephone system, which goes to the General Fund. From the GTL briefing, there is some indication that some western states are experiencing litigation because of their practice of accepting commissions from their inmate telephone systems. At some point in the near future, a decision needs to be made whether or not to continue the practice of accepting commissions from the inmate telephone system. Either way we will need to inform GTL because there will probably need to be modifications done on our existing agreement with them. Commissioner DiFilippo asked what the FCC recommends. Warden Reitz replied that the FCC is discouraging site commission payments by inmate telephone system providers to institutions. The FCC encourages parties to move away from site commissions and urge states to take action on the issue. The PA Department of Corrections no longer accepts site commissions from their inmate telephone systems.

Commissioner DiFilippo asked if we are charged anything by GTL. Warden Reitz explained that in addition to the inmate telephone system, GTL is the software provider for the Prison's Offender Management System. Historically we have never had to pay any maintenance or upgrade fees. We are currently upgrading the Offender management system which is approximately an \$80,000 project and for which there are not costs to the County. GTL is currently working with IMTO on changing the Prison's servers from Oracle to SQL

The inmate telephone system commissions revenue goes to the General Fund. There are 50% commissions collected from all in-state calls. The Prison also collects commissions on inmate commissary sales. There was discussion on ways to make up the revenue if the inmate telephone system commissions go away.

Sheriff Anderson made a motion to recommend to the Commissioners that the current commission rate be discontinued as of June 1, 2016. Controller Whitcomb seconded the motion and it unanimously carried.

**Other Business:** None

**Executive Session:** Commissioner Eichelberger made a motion to go in to Executive Session at 10:25 AM. Commissioner DiFilippo seconded the motion and it unanimously carried.

The meeting reconvened at 10:45 a.m.

**Work Release Transportation Update:** Mike Carey stated the work release transportation RFP went out last week. Given a proposed new transportation schedule, approximately 64 current inmate work schedules could be accommodated. Transportation for work release inmates requiring DUI school or D/A counseling are still in the organization process. Inmates needing transportation to Treatment Court are resolved. There was discussion on the Prison providing this transportation service should the current situation dissolve.

**Position Postings:** Judge Peck made a motion to advertise for two full-time Corrections Officers. Sheriff Anderson seconded the motion and it unanimously carried.

**Adjourn:** The meeting adjourned at 10:55 AM.

Respectfully submitted,

Jennifer Crum  
Administrative Specialist