

**CUMBERLAND COUNTY
COMMISSIONERS' WORKSHOP MEETING**

**June 16, 2016 – 9:00 AM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Board of Commissioners Present: Commissioner Vince DiFilippo, Jim Hertzler and Gary Eichelberger.

Quorum: Yes

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Liz Bouch, Mick Burkett, Human Resources; Ron Snow, Finance; Al Whitcomb, Mary Brokans, Controllers; John Belko, Claremont Nursing and Rehabilitation Center; Mark Adams, IMTO; Nikki McElwee, Children and Youth; Sue Carbaugh, Silvia Herman, MH/IDD; Eric Radnovich, District Attorney; Matt Stoner, Coroner's Office; Jack Carroll, Ryan Simon, Drug and Alcohol; Rebekah Finkey, IPP; Earl Reitz, Prison; Justin Smith, GIS; Chuck Bear, Adult Probation; Lori Radle, Collections Department.

VTC: Kirk Stoner, Planning; John Lopp, Facilities; Aging & Community Services, Kim Bitner, Dave Moore; Claudia Garner, Public Safety; Terry Lopp, Ag Extension Office;.

Outside Agencies: Mary Kuna, Ashley Kurtz, Valerie Copenhaver, Economic Development Corporation;

Media: None

Call to Order: Chief Clerk Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: None

Letter of Support for Carlisle Airport: Mary Kuna explained the Letter of Support for the Department of Community and Economic Development Multimodal Transportation Fund Application for Carlisle Airport Improvements. The request is for \$2.7 million in transportation funds for the airport terminal, a medivac hanger, and a corporate hangar. Total project cost is \$3.9 million. 30% of the cost will be the owners share.

Press Release/Letter of Support – Senate Bill 1279: Jack Carroll discussed the Press Release and Request for Letter of Support for Senate Bill 1279 Re: Medical Assistance Eligibility for Incarcerated Individuals. Pennsylvania opted to terminate inmates from the Medical Assistance. Inmates need continued care/rehabilitation from drug abuse and the process to reinstate the medical assistance is time consuming. Silvia Herman explained that inmates can be connected to treatment needed during incarceration and continue once release. Warden Reitz and Rebekah Finkey also agree that the proper care is needed.

Central PA Transportation Authority Agreement: Chief Clerk Thomas discussed the Addendum to Existing Contract dated June 30, 2015 between Central Pennsylvania Transportation Authority, successor to York Adams Transportation Authority, and Cumberland County. This is to add additional maintenance services for Franklin County.

Cumberland Area Economic Development Corporation/Visitors Bureau — Ashley Kurtz explained the new County Map that was available in the Spring of this year. Ashley thanked Justin for all his help with revising the map. Justin explained the changes to the map, making it more user friendly for visitors.

Early Intervention Grant: Sue Carbaugh explained the Early Intervention Evidence Based Implementation Grant Application & Budget. This is to support the program activities. Funds will be going to EIS provider in York. Commissioner Eichelberger moved to approve the grant application. Commissioner Hertzler seconded the motion and it unanimously carried.

Contracts/Grants: — (Sandy Moyle)

a. **Aging & Community Services Grant & Agreements:**

- Pennsylvania Department of Agriculture — Submission of The Emergency Food Assistance Program (TEFAP) Grant — Grant Term: — 10/1/2016 through 9/30/21 — (5 Years) — Grant Amount: — TBD — Kim Bitner reviewed the agreement. Commissioner Hertzler moved to approve the agreement. Commissioner Eichelberger seconded the motion and it unanimously carried.
- PA Department of Human Services Office of Long Term Living — Home and Community Based Waiver Services — Provider Enrollment Information Form — (David Moore) Forms need signatures from the Board to continue services.
- Organized Health Care Delivery System (OHCDS) — Provider Enrollment Form — (David Moore)

b. **Agriculture Extension Agreement:** — (Terry Lopp)

- PennState Extension — Memorandum of Understanding for Funding the Penn State Extension program in Cumberland County — (Continuation)

c. **Children and Youth Services Agreements:** — (Nikki McElwee)

- Children's Home of York, Inc. — To Provide Care and/or Treatment for Children Under the Custody of the Court — Terms of Contract: — July 1, 2015 through June 30, 2016 — (New) 3% Increase
- NHS Pennsylvania — To Provide Care and/or Treatment for Children Under the Custody of the Court — Terms of Contract: — July 1, 2015 through June 30, 2016 — (New) 3% Increase

d. **Claremont Nursing and Rehab Center Agreements:** — (John Belko)

- Dr. Michael Grawlas, D.O. — Attending Physician Contract to Provide Direct Care for CNRC Residents — Terms of Contract: — January 4, 2016 through December 31, 2016 — No Cost Contract — (New)
- Special Care Hearing of Pennsylvania LLC — Provide Hearing Services and Corrective Equipment to Residents of CNRC — Terms of Contract: — June 6, 2016 through June 5, 2017 — No Cost Contract — (New)
- HIPPA Business Associate Agreement — Summit Senior Services and Citizens Security Life Insurance Company
- Special Care Vision Inc. — Provide Vision & Corrective Lens Services to Residents of CNRC — Terms of Contract: — June 6, 2016 through June 5, 2017 — No Cost Contract — (New)
- HIPPA Business Associate Agreement — Special Care Vision, Inc.

- Accelerated Care Plus Leasing, Inc. — ACP Service — Monthly Lease & Support and One Time Start up Charges — Terms of Contract: — June 1, 2016 through May 31, 2017 — Total Contract Costs: — \$29,811.00 — (New) For various soft tissue and muscle therapy.
 - Special Care Podiatry of Pennsylvania LLC — Provide Podiatry Services to CNRC Residents — Terms of Contract: — June 6, 2016 through June 5, 2017 — No Cost Contract — (New)
 - HIPPA Business Associates Agreement — Special Care Podiatry of Pennsylvania LLC
 - Special Care Dental of Pennsylvania-CKK LLC — Provide Dental Services to CNRC Residents — Terms of Contract: — June 6, 2016 through June 5, 2017 — No Cost Contract — (New)
 - HIPPA Business Associates Agreement — Special Care Dental of PA-CKK LLC
 - HIPPA Business Associates Agreement — Carlisle Area Religious Council
 - Heartland Home Health Care & Hospice — Annual Requirement for Hospice Service — No Cost Contract — No Change to the Contract — (Renewal)
- e. **Coroner Agreement:** — (Matt Stoner)
- Wayne K. Ross, MD., P.C. — Forensic Services — Terms of Contract: — May 31, 2016 through May 31, 2017 — (New) — Cost of Contract: — \$103,000
- f. **Drug and Alcohol Agreements:** — (Ryan Simon) – Outpatient Services
- NHS Human Services, The Stevens Center — Terms of Contract: — July 1, 2016 through June 30, 2017 — (Continuation) Rate Increase
 - Gaudenzia, Inc. — (16-17 Outpatient Agreement) — Terms of Contract: — July 1, 2016 through June 30, 2017 — (Continuation) Rate Increase
 - Perry Human Services — (16-17 Outpatient) — Terms of Contract: — July 1, 2016 through June 30, 2017 — (Continuation) Rate Increase
 - Perry Human Services — (16-17 Prevention Agreement) — Terms of Contract: — July 1, 2016 through June 30, 2017 – No change
- g. **District Attorney/Bureau of Justice Services Grant:** — (Eric Radnovich)
- Submission of Grant Application to the U.S. Department of Justice — Improve Latent Finger Print Capture — Terms of Grant: — January 1, 2017 through December 31, 2017 — Grant Amount: — \$38,695 — No Match Grant
- h. **Finance Department Agreement:** — (Ron Snow)
- HGACBuy — Interlocal Contract for Cooperative Purchasing — Terms of Contract: — January 1, 2016 through December 31, 2016 — (New) Administrative fee if used.
- i. **IMTO Agreement:** — (Mark Adams)
- Communitel Services, Inc. — Voice Mail Service Contract Maintenance Agreement — (One (1) Year Renewal) — Terms of Contract: — May 31, 2016 through May 30, 2017 — Cost of Contract: — \$4,900.00 — (New)
- j. **MH/IDD Agreement:** — (Silvia Herman)
- *FY 2015-2016 Mental Health*
 - Redevelopment Authority of the County of Cumberland — (Addendum) — Provides Funding to Support the following Mental Health Services: — Housing Support Services and Housing Support Services-HealthChoices Reinvestment — Contract Total: — \$454,678 – For Housing – Newport Millworks Project renovations. Four are being reserved out of 31 units.

- k. **Planning Department Grant Application and Agreement:** — (Kirk Stoner)
 - Grant Application in Partnership with the Greater Harrisburg Association of Realtors — The Grant would be used to support engagement activities for our County Comprehensive Plan. Grant Amount: \$5,000. No local match required for grant. Planning Department will create questions related to the County Comprehensive Plan for a survey to go out to residents.
 - HRG — Reimbursement Agreement No. 08A152 Orr’s Bridge Project, Hampden Township, Cumberland County, PA — Part I – Preliminary Engineering Time Extension – Extension is due to waiting for outside agency approval.
- l. **Probation Agreement — Adult Probation & Parole:** — (Charles Bear)
 - BI, Incorporated — Maintenance and Support for 41 Electronic Monitoring Units, ET One, for Twelve (12) Months — All are County Owned Units — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$28,454.00 — (Annually) – No Increase
- m. **Public Safety Agreement:** — (Claudia Garner)
 - Prime Safety, Inc. — Drager Meter Calibration — Terms of Contract: — June 6, 2016 through June 5, 2019 — Contract Total: — \$1,800.00 — \$600/Year for Three (3) Years — (New)

Request to Authorize Advertising: — (John Belko) The bid requests are associated with the Garden Project – approximately \$60,000.

- Bids to Provide Concrete Sidewalk at CNRC
- Bids to Provide Landscaping at CNRC

Drinking Water Survey: John Lopp discussed the Drinking Water Survey results for Cumberland County. John Lopp is requesting to move forward with a filtration system and take out the water bottles.

Third-Party Collections Services: Lori Radle discussed the Request for Proposals for Third Party Collection Services. There is no additional cost to the County.

Cumberland/York Area Local Defense Group Funding: Chief Clerk Thomas explained the Funding Request to Cumberland County Re: Cumberland York Area Local Defense Group (CYALDG), to expand Military Installations in the County. Commissioner Eichelberger made a motion for the military funding. Commissioner Hertzler seconded the motion and it unanimously carried.

Commissioners’ Liaison Reports

Commissioner DiFilippo

Western Cumberland Council of Governments – Met on Monday, June 13, 2016. Discussion included that Dickinson Township road projects are on target; Mt Holly Springs Borough has a new website and their Streetscape Plan is approved; Shippensburg Township, Brick Road is complete and they received new playground equipment; Lower Frankford and Cooke Township – normal maintenance; West Pennsboro Township will have a new Dollar General Store.

Penn State Extension – The Peiffer award went to Veronica Repeds that includes a \$1,000 Scholarship. Heather Weeks is taking another position at Ag Choice. Steve Bogash retired on May 31, 2016. Penn Ag Industry has a Master Farmer Award that is to be announced. June is National Dairy Month and the new Dairy Princess is Amy Folgensanger.

Commissioner Hertzler

911 Funding Formula Subcommittee & 911 Advisory Committee Board – Met June 8th and 9th. A permanent 911 fee under Act 12 of 2015 is still being worked on, so a temporary formula has been approved for budget planning purposes. The 2016 and 2017 911 surcharge revenue will be over \$1.9 million more than historical 5 years of revenue fees. A 3% equal distribution will go to all state 911 centers. All current and future additional revenue from the fee increase should identify savings to the general fund into a 911 subsidy reserves.

Board of Directors of County Commissioners Association of Pennsylvania – Meeting held in Chambersburg Thursday June 9th into Friday, June 10th. Discussion included a timely agreement on the State Budget and the Welfare Code Bill proposed to eliminate the 10% of County share to nursing homes that will coincide with implementing managed care.

Housing & Redevelopment Authority Board – Today, June 16, 2016.

Ageing – Will meet tomorrow, June 17, 2107.

Council of Governments – Will meet on Monday, June 20, 2016.

Municipal Advisory Board – Meeting was held Tuesday evening, June 14, 2016 and was very well attended. Topics of discussion included Public Safety system update, county bridge update, and a report from the District Attorney's office regarding the heroin epidemic by Jaime Keating.

Commissioner Eichelberger

MH/IDD – Will meet today, June 16, 2016. Topics of discussion will be post-secondary education briefing by Linda Levans from Harrisburg Area Community College.

Planning – The County Comprehensive Plan update was approved by the Planning Commission. Stakeholder meetings and outreach meetings will take place.

Recycling & Waste Authority – Currently electronics recycling has no capacity for recycling. RFP's to manage a recycling center resulted in receipt of one, but it does not resolve the current issues. There still needs to be a legislative fix. Representative Bloom has a bill in legislation to support the recycling issue. A drop off event may take place this year in the interim.

Cumberland Area Economic Development Corporation – There was a meeting at the Navy Depot on Tuesday, June 14, 2016, hosted by the Cumberland/York Area Local Defense Group (CYALDG) with discussion on preservation of Military Bases.

Commissioner Hertzler suggested the Board support the bill in Legislation, to lift the ban of illegally dumping electronic covered devices at a landfill.

Executive Sessions Reported: Chief Clerk Thomas reported there were Executive Sessions held on: June 8, 2016 @ 11:00 am, June 13, 2016 @ 12:30 pm and June 15, 2016 @ 3:00 pm Re: Litigation; June 8, 2016 @ Noon, June 14, 2016 @ 1:00 pm and June 14, 2016 @ 1:30 pm Re: Personnel Issues.

Executive Session: Chief Clerk Thomas requested an Executive Session Re: Personnel Issues

Other Business: None

Adjourn: There being no further business to come before the Board the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist