



MINUTES

Cumberland County Commissioners' Workshop Meeting

March 23, 2017 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Commissioners' Workshop Meeting

Board of Commissioners Present: Commissioners Vince DiFilippo and Jim Hertzler, and Gary Eichelberger – participated via phone.

Quorum: Yes

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

Departments: Mick Burkett, Human Resources; Dana Best, Finance; Bob Dargosa, Controllers Office; Mark Adams, IMTO; Lisa Reider, Children & Youth; Jody Smith, Ron Anderson, Bryan Ward, Sheriff's Office; Dennis Lebo, Clerk of Courts; Dave Buell, Prothonotary; Margie Wevodau, Register of Wills; Melissa Calvanelli, Court Administrator; Kirk Stoner, Planning.

VTC: Christine Bowden, Kim Bitner, Aging & Community Services

Outside Agencies: Andy Wargo, Treasury Operations; Eric Temmel, General Counsel; Randy Newhouse, VP, Facilities Operations; Kyle Snyder, CAO, Holy Spirit; Dave Gatesman, VP, HSMG; Lori Moran, Director, Corporate Communications. Chief Hockenberry, Camp Hill Borough Police Department.

Others Present: Donna Martin, Citizen

Media: None

Call to Order: Chief Clerk Larry Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: Donna Martin thanked the Commissioners for help with her transportation issue with rabbitransit service.

Approval of 2016 Merit Based Compensation Personnel Actions — Mick Burkett reviewed the Personnel actions. Commissioner Hertzler made a motion to approve the 2016 Merit Based Compensation Personnel Actions. Commissioner DiFilippo seconded the motion and it unanimously carried.

Resolution 2017-10: Andy Wargo requested the Commissioners approve Resolution 2017-10 for the Geisinger Authority Financing Request. Commissioner Eichelberger made a motion to approve Resolution 2017-10 for Geisinger Authority Financing. Commission Hertzler seconded the motion and it unanimously carried.

Report on Duress System Update — Sargent Bryan Ward updated the Board regarding the County Duress System. It is completed and in working order. Bryan tested the duress buttons in the Commissioners Hearing Room to show the Board how the system works.

Sheriff's Department K9 Unit Grant: Jody Smith reviewed the grant application Re: Cumberland County Sheriff's Department K9 Unit through Pennsylvania Commission on Crime and Delinquency (PCCD) — Terms of Grant: — April 1, 2017 through March 31, 2018 — Grant Amount: — \$15,275. 100% funded by the grant. The K9 will be available for use to the Sheriff's Office and the western end of the County to detect drugs. Commissioner Hertzler asked how many K9's are available in the County. Chief Hockenberry listed the municipalities with a K9 Unit. Dr. Hasco of Big Spring Veterinary Associates, Inc., has offered free veterinarian services to the K9. Commissioner Hertzler made a motion to approve the grant application for the K9 Unit. Commissioner Eichelberger seconded the motion and it unanimously carried.

JRI Innovative Policing Grant: Chief Hockenberry, Camp Hill Borough Police Department, discussed the Modification to the JRI Innovative Policing Grant Application — Cumberland County Project to Support Municipal Police Accreditation. Five (5) year DMS. This addition to the grant will include Camp Hill Borough. The grant streamlines their system to assist with training, reporting, and right to know requests. Commissioner Hertzler made a motion to approve the grant application for the JRI Innovation Policing Grant to include Camp Hill Borough. Commissioner Eichelberger seconded the motion and it unanimously carried.

Contracts/Grants: — (Sandy Moyle) - No additional information was requested.

- I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*
 - a. **Children & Youth Services Agreement:**
 - Northampton County Juvenile Justice Center
 - b. **Controller's Office Agreement:**
 - Boyer & Ritter, LLC
 - c. **Ag Extension Agreement:**
 - Memorandum of Understand between Penn State Extension and Cumberland County — (Continuation)
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- II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:* (see attached)
 - a. **Aging & Community Services Agreements:**
 - Messiah Lifeways Community Support Services — (Christine Bowden) Personal Care Home provider Terms - March 2017 – June 2018. Perdiem - \$18.20/Hr – paid from lottery funds.
 - Central PA Food Bank — (Addendum) — (Kim Bitner) – Project Share moved funds - \$28,668.82
 - b. **Children & Youth Services Agreement:** — (Lisa Reider)
 - Bethany Home, Inc. — (Addendum) – one on one supervision - \$30/Hr
 - c. **Human Resources Agreement:** — (Mick Burkett)
 - CNRC Insurance Renewal – April 1, 2017 renewal – Hanover Insurance Group - \$121,423; May 13, 2017 renewal - Beasley - \$10,829

Commissioner Hertzler questioned AXIS being cheaper. Mick explained the cost savings using Beasley. Solicitor Brenneman confirmed that the Board does not have to accept the lowest bidder since it is a professional service.

Bid Opening Results and Authorization to Award — Ege Bridge Preservation Project. Kirk Stoner reviewed the results. There were four companies that submitted bids. Krylon Corporation was the lowest bidder at \$496,934. Recommendation to the Board is to award the bid to Krylon Corporation as the lowest bidder.

Commissioners' Liaison Reports

Commissioner DiFilippo

Library System –

- Carolyn Blatchley was selected as the new Library System Director.
- On March 1, 2017, all borrower types have been edited to reflect the new policy as it relates to data base access.
- Jeff Swope and staff are planning Outreach Library classes throughout the County for student to receive a better understanding of math and science concepts.
- Mobile Wi-Fi stations -136 additional stations have been purchased.
- Signed a one-year agreement with Plymouth Rocket to track software.
- Public internet computers have been replaced at Libraries – Amelia Given Library in Mt. Holly Springs, East Pennsboro Library in Enola, John Graham Library in Newville, and Shippensburg Library in Shippensburg Borough.
- Intergeneration Programing Collaboration – Met on March 10, 2017 to outline the program.

Western COG –

- Dickinson Township is working on their Zoning Ordinance.
- Penn Township hired Dawood Engineering, Inc. to update their Zoning Ordinance, Subdivision and Land use Ordinance,
- Shippensburg Borough is also reviewing their zoning ordinance.

Planning Commission –

- 26 plans were received in March.
- Land use assumption report from Silver Spring Twp.
- Comprehensive Plan Survey – There are approximately 3,000 surveys received. They have received over 400 to date.

Commissioner Hertzler

Aging Advisory Board – Met Friday, March 17, 2017.

- There are issues with the States contact with Maximus for enrolling eligible seniors for services in their homes. Sandy Gurreri will be forwarding information to the Board so they may intercede on seniors behalf.
- There is concern regarding consolidating State Aging Services with other State Human Services departments. There are also concerns regarding their lottery funds.

CAPCOG –

- They are sending a survey to municipalities and fire companies, looking for interest in a Public Safety Administrator Position and also financial support for the position.
- The discussed the Transit consolidation effort, the management, costly operation, and the Audit of Capital Area Transit.

State House of Human Services Committee – The House legislation to fund human services in the event of a budget impasse, was approved unanimously by the House Human Services committee, but still faces a vote by the full House and Senate.

Assessment and Taxation Committee (CCAP) – Discussions:

- Hotel Tax issues.
- \$5.00 vehicle registration fee – with 2-year applications, would the County receive their \$5 fee in the second year.

- Diversifying the County Tax Base to receive the authorization needed at the State level to implement the Homestead exemption amendment and give an alternative revenue source to eliminate property tax.

Cumberland Area Economic Development Corporation - Met Tuesday, March 21, 2017. Their Audit was released – Their 3% hotel tax is lowest in the area and they have had a revenue increase last year.

Report of Executive Sessions: Chief Clerk Thomas reported there were Executive Sessions held March 10, 2017 @ 9:00 a.m.; March 16, 2017 @ 12:30 p.m. and March 16, 2017 @ 2:30 p.m. Re: Personnel Issues

Request for an Executive Session: Chief Clerk Thomas requested an Executive Session Re: Personnel Issues

Other Business:

Craighead Bridge Preservation – Resolution 2017-12 (see attached):

Kirk Stoner updated the Board regarding Craighead bridge and Workin’ Bridges request to preserve the bridge. They would like to take ownership and renew the bridge. A bid process needs to take place for the project. A resolution has been created by the Solicitor to move forward with the bridge project. It is requested that the Board approve the resolution. Commissioner Hertzler made a motion to approve the Resolution No. 2017-12. Commissioner DiFilippo seconded the motion and it unanimously carried.

ADJOURN: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,
Administrative Specialist