



MINUTES

Cumberland County Board of Commissioners' Meeting

June 5, 2017 – 2:00 P.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners' Meeting

Board of Commissioners Present: Commissioner Vincent T. DiFilippo, Jim Hertzler, and Gary Eichelberger.

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Al Whitcomb, Controller; Holly Sherman, Human Resources; Mark Adams, IMTO

Others Present:

Media: Barb Miller, The Patriot News; Channel 27 News

Call to Order: Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioners DiFilippo, Hertzler, and Eichelberger were present.

Public Comment: None

Approval of Minutes: Commissioner Hertzler made a motion to approve the minutes of May 18, 2017 and May 22, 2017. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Public Safety Review Team Minutes: Commissioner Eichelberger made a motion to approve the Public Safety Review Team Minutes of April 26, 2017. Commissioner Hertzler seconded the motion and it unanimously carried.

Personnel Transactions: Commissioner Hertzler made a motion to approve the Personnel Transactions. Commissioner Eichelberger seconded the motion and it unanimously carried.

2017/2018 Fiscal Budget — *(Reviewed at the June 1, 2017 Workshop)* Commissioner Eichelberger made a motion to approve the 2017/2018 Fiscal Budget. Commissioner Hertzler seconded the motion and it unanimously carried.

Resolution 2017-18 Re: Budget Adjustments — *(Reviewed at the June 1, 2017 Workshop)* Commissioner Hertzler made a motion to approve Resolution 2017-18 Re: Budget Adjustments. Commissioner Eichelberger seconded the motion and it unanimously carried.

Resolution 2017-19 Re: The Stepping Up Initiative — *(Reviewed at the June 1, 2017 Workshop)* Commissioner Hertzler made a motion to approve Resolution 2017-19 Re: The Stepping Up Initiative. Commissioner Eichelberger seconded the motion and it unanimously carried.

Revisions to the County’s Community Development Block Grant and Home Program Budget Modifications — *(Reviewed at the June 1, 2017 Workshop)* Commissioner Hertzler made a motion to approve the program modifications. Commissioner Eichelberger seconded the motion and it unanimously carried.

Contracts/Grants 11.1 (a. through c.) and 11. II (a. through e.): — *(Reviewed at the June 1, 2017 Workshop)* Commissioner Eichelberger made a motion to approve the following contracts/grants. Commissioner Hertzler seconded the motion and it unanimously carried.

I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*

a. **Aging & Community Services Agreements:**

- Stephanie E. Chertok, RN, Esquire — (Addendum)
- Beverly Christ, RN
- Diane Gourley
- Language Line Services, Inc.
- Movements Arts Institute
- Janet Paull

b. **Children & Youth Services Agreements:**

- Common Sense Adoption Services, Inc. — (Continuation)
- Commonwealth Affiliates, P.C.
- Cornell Abraxas Group, Inc. — (Continuation)
- Youth Services Agency — (Extension)
- George Junior Republic in Pennsylvania — (Extension)
- Over the Rainbow Franklin County Children’s Advocacy Center

c. **Human Resources Agreement:**

- Capital Blue Cross — (Extension)
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II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

a. **Children & Youth Agreements:**

- The Children’s Aid Society of Franklin County
- The Bair Foundation of Pennsylvania, Inc.
- University of Pittsburgh — Courtney Salmon
- University of Pittsburgh — Dan Drachbar

b. **CNRC Agreement:**

- Retirement HomeTV Corporation

c. **Coroner Agreements:**

- Wayne Ross — (Addendum)
- Wayne Ross

d. **District Attorney/Forensic Lab Grant:**

- Submission of Grant Application to Pennsylvania Commissioner on Crime and Delinquency (PCCD) for Forensic Laboratory Improvement Grant — (Addendum #1) — Additional Grant Amount: — \$13,305.00

e. **MH/IDD Agreements** —

- Geneva Worldwide Inc.
- The ARC of Cumberland and Perry Counties

Capital Project Requests: — *(Reviewed at the June 1, 2017 Workshop)*

- **District Attorney/ Forensic Lab:**

- Purchase a Laboratory Imaging System — Total Project Cost: — \$52,000
Commissioner Hertzler made a motion to approve the purchase of a Laboratory Imaging System.
Commissioner Eichelberger seconded the motion and it unanimously carried.

- **Sheriff's Department:**

- Purchase of (10) X26P Tasers — Total Project Cost: — \$10,981.22
Commissioner Hertzler made a motion to approve the purchase of (10) X26P Tasers.
Commissioner Eichelberger seconded the motion and it unanimously carried.

- **Weights & Measures:**

- Purchase of Vehicle — Total Project Cost: — \$30,796.00
Commissioner Eichelberger made a motion to approve the purchase of a Vehicle. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of General Disbursements Transfer Authorizations: Commissioner Eichelberger made a motion to approve the following General Disbursements Transfer Authorizations. Commissioner Hertzler seconded the motion and it unanimously carried.

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|----|---------|----|--------------|
| a. | 5/23/17 | \$ | 211,938.81 |
| b. | 5/23/17 | \$ | 875,591.93 |
| c. | 5/26/17 | \$ | 324.35 |
| d. | 5/26/17 | \$ | 4,810,636.35 |
| e. | 5/30/17 | \$ | 21,201.03 |
| f. | 5/31/17 | \$ | 3,568.38 |
| g. | 6/02/17 | \$ | 14,020.22 |
| h. | 6/02/17 | \$ | 2,093,442.80 |
| i. | 6/02/17 | \$ | 102,554.44 |

Report of Executive Sessions: Commissioner DiFilippo reported that there were Executive Sessions held on May 31, 2017 @ 1:00 p.m. Re: Litigation Issues; June 1, 2017 @ 9:40 a.m., and June 1, 2017 @ 3:30p.m. Re: Personnel

Issues.

Acceptance of Monthly Reports: Commissioner DiFilippo accepted the monthly reports for the Recorder of Deeds; Veterans Affairs; Change of Assessments (Month of May).

Other Business:

Discussion of Policy Regarding County Time and Resources — The County has produced a policy regarding County Time and Resources.

Commissioner DiFilippo's statement:

This policy is an addition to the existing policy regarding County usage. The creation of this is a response to information received by the Commissioners as a result of a citizens right-to-know request. The Board of Commissioners take the findings of the citizens right-to-know request very seriously. It has been determined that an Elected Official of the County violated the current County's email policy and the Board of Commissioners take these types of violations very seriously. We are serious about maintaining primary focus of County officials on the public's business and insuring that the public dollars are used appropriately. The County has taken action on this matter via written reprimand to the Elected Official and the letter has also been sent to the County District Attorney for possible additional action. The new policy that will be considered today will specifically outline the County's expectations regarding appropriate use of County time and resources. This is public information and copies of these documents can be obtained upon request. This documentation does not require a right-to-know request.

Commissioner Hertzler made a motion to approve the County Time and Resources Policy. Commissioner Eichelberger seconded the motion.

Commissioner Hertzler's statement:

This is unfortunate that the Board of Commissioners are in the position to consider the adoption of an expanded policy regarding the use of tax payer equipment and facilities and employee time. The vast number of County elected officials and employees understand that the conduct of political business on County time and the use of County assets and resources is first and foremost a violation of law. As we pay witness to many public officials in this commonwealth of both parties being convicted and sentenced for using taxpayer resources for political purposes amounting to a theft of public services. Based on a recent right-to-know request that was filed regarding practices of one of the County row officers and the media reports that have been brought to our attention regarding the same, I believe it is important for this Board to take the action today to draw a bright red line between what's right and what's wrong and to be sure everyone understands that there will be consequences for the misuse of County taxpayer resources for political and other non-county purposes. Any such abuse of the public's trust in this regard cannot and will not be tolerated and it is incumbent upon us to make sure that is fully understood by all of our elected County colleagues and by all of our County employees.

Commissioner Eichelberger's statement:

These actions being taken today are a result of a protracted discussion and is not a result of a single violation or a misunderstanding regarding the incidental use that was permitted under very limited circumstances by an existing County policy. This was prompted by repeated violations by the same individual that has been ongoing and a result of an attitude of untouchability that procures this Board in order to maintain public confidence of employees to understand we are serious about our policies. It became essential that we enact a more comprehensive policy that will hopefully address some of the related issues regarding this particular incident and related incidents by this individual. It speaks very well to this Board regarding a very reasoned discussion about the context of the information contained in this policy to come up with the best possible and practical solution to the issue of using public resources. The Board is to be commended for finalizing this with detailed input and assistance from the Chief Clerk. The policy may not be perfect, but should go a long way toward not only addressing specifics of violations, but sending a very strong message to the public and to our workforce. In line with what Commissioner DiFilippo mentioned, these policies are instituted for a reason and we do intend to enforce them.

Commissioner Hertzler questioned if this will be forwarded to all row offices and employees. Chief Clerk Thomas stated that it will be sent to every employee. The motion carried.

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist