

# CLAREMONT NURSING & REHABILITATION CENTER

## Minutes

December 9, 2013

The Cumberland County Board of Commissioners held a Claremont Nursing and Rehabilitation Center (CNRC) Board Meeting on Monday, December 9, 2013, 2:50 p.m., Commissioners Hearing Room, Courthouse, Carlisle, PA. Present were:

Barbara Cross	Chairman, Board of Commissioners
Jim Hertzler	Vice-Chairman, Board of Commissioners
Gary Eichelberger	Secretary, Board of Commissioners

Also present were:

Larry Thomas	Chief Clerk
Joanne Burkhart	Deputy Chief Clerk
Mick Burkett	Human Resources Director
Dana Best	Finance Director
Karen DeWoody, R.N. NHA	CNRC Administrator
Crystal Brallier	CNRC

Chairman Cross called the meeting to order and opened the session to public comment. There was none.

Commissioner Hertzler moved to approve the Minutes of October 28, 2013. Commissioner Hertzler seconded the motion and it unanimously carried.

The Admissions Report of October, 2013 noted 88 referrals resulting in 31 admissions of which 19 were Medicare, seven Private Pay, two are VA Contracts, two pending for medical assistance, and one was Hospice contract, 18 were short term and 13 were long term.

The month ended with 267 residents with 12 being Medicare A and six are Managed Care. Census is 272 – 14 traditional Medicare and Five Managed A. Discussion followed regarding the younger aged residents and the average situation of their need for service.

Crystal reported on the assistance process. There were seven approvals for the month of October and 14 pending at the County Assistance Office. Eleven are waiting for information from the families.

Mick Burkett reported that the Job Fair had a good attendance of 20-25 walk-ins which resulted in 8 being hired from the Job Fair. An entry level Accountant position is still vacant and the Maintenance position has been filled. The plan is to have more frequent Job Fairs in the future.

The October 2013 Financial Report was submitted (see attached). Total Revenue ytd is unfavorable by (\$1,800,000), primarily due to occupancy. Current budget is \$1,300,000,

relative to occupancy which is approximately 17 residents per day. A prior year payorship from approvals from medical assistance applications amounting to \$70,000. Part B therapy \$262,000, uncollectable account reserve \$166,000 because of a re-class on account. A pay for performance of \$28,000 positive. Expenses are favorable to year to date by \$1,100,000. Salary is down \$419,000, benefits are \$570,000, uncollectable is \$134,000, Therapy services is \$75,000. Net loss \$435,000. \$622,000 without modified cash.

Karen Dewoody presented a Financial CNRC Executive Summary (see attached)

- State of Fund Balance
- Revenue Opportunity
- Cost Containment Opportunity
- Rehab Renovation

By the end of year the fund balance will be \$2,500,000 with a projected census of 264. Projected loss by end of 2013 is \$250,000. The 2014 Budget is projected to break even with a census of 272. There was discussion regarding borrowing funds. Dana Best suggested a Reimbursement Clause be drafted by an attorney. This does not obligate the Commissioners to borrow money, but if the Board does, it gives the opportunity to pay back against the borrowing expenses that occur before the borrowing occurs.

The Plan is to build a Rehab Unit to be self-sustaining. Fund balance will be spent in approximately 2 years. The other alternative will be to sell the Nursing Home to the private sector. Discussion followed. A decision from the Board is pending until bid results are received for the Rehab Unit.

There being no other business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Jennifer Crum, Administrative Assistant  
Commissioners' Office