

**CLAREMONT NURSING AND REHABILITATION CENTER
REVIEW TEAM MEETING MINUTES**

MONDAY, MARCH 30, 2015, 10:00 AM

CNRC Conference Room

Present: Commissioners Jim Hertzler and Gary Eichelberger; Larry Thomas, Chief Clerk, John Belko, CNRC Administrator; Helen Schultz, CNRC Marketing; Pat Thompson CNRC Finance; Dana Best, Finance; Terry Barley, Office of Aging & Community Services; Elizabeth Bouch, Human Resources; Neal Delisanti, Veterans Affairs; and John Lopp, Facilities Management; and Brad King, CNRC Facilities.

Call to Order: Commissioner Hertzler called the meeting to order.

Complaint Visit from DOH: John Belko reported on an unsubstantiated complaint visit from the Department of Health (DOH). The complaint affects the Five Star rating even if unsubstantiated. There was discussion on having an ombudsman present, but Mr. Belko stated that they will only come if the family requests one.

CMI Picture Date: Mr. Belko discussed the CMI Picture Date:

Bed Count – Reduction of Budgeted Census/License Beds: Mr. Belko presented a short PowerPoint on Bed Transfer Requests (see attached). There was discussion on the options to keep or sell eight beds that are currently located on the 4th Floor in the Tower. If they are kept, there was discussion on where to keep them and concerns with the storage. Chief Clerk Thomas suggested a meeting be held between John Belko, John Lopp, Brad King and himself to discuss the situation further.

HVAC Control System Status: Mr. Lopp and Mr. King discussed the upcoming HVAC Project and reported that April 6, 2015 is the tentative start date for the project and stated that there are about ten items on the schedule to be completed with a projected end date of September 30, 2015.

UMR-Medicaid Audit: Pat Thompson reported that the Medicaid Audit Team was at CNRC earlier in the month. She briefly reviewed some findings in the preliminary report and stated that they are doing follow-up on some items where additional information was requested. Some of the findings were in therapeutic leave, balanced billing, and reporting on form MA 162's. Ms. Thompson stated that an internal audit was done covering the period from December 1, 2013 through December 31, 2014. The plan is to do two internal audits on the MA 162's in 2015.

Discipline Process: Ms. Bouch reported that they will be looking at ways to improve the discipline process at CNRC within the next month or two. She stated that they will start by using discipline letters to make sure their point is coming up accurately in the hopes of reducing some grievances. A policy is being drafted for employees calling off sick or taking leave without pay when they don't have leave time left in their bank. Ms. Bouch will present the draft policy to the Board when it is completed.

Discussion on Nursing Home Residents Moved into the Rehab Unit: There was some discussion on the long-term Nursing Home residents that were temporarily moved into the new Rehab Unit because there were some problems with matching them up with beds in the Nursing Home. They had to sign a waiver that if a bed became available in the Nursing Home, they would have to move. Mr. Belko stated that they have enough beds available that they are not turning anyone away for the Rehab Center.

ADJOURN: There being no further business to come before the Board, the meeting was recessed.

Respectfully Submitted,

Ruth Ann Ciecierski
Administrative Assistant