



# MINUTES

## Cumberland County Commissioners' Workshop Meeting

April 4, 2019 – 9:00 A.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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**Board of Commissioners Present:** Commissioners Vince DiFilippo, Jim Hertzler and Gary Eichelberger were present.

**Quorum:** Yes

**Staff Present:** Sandy Moyle, Chief Clerk; Florence Ford, Deputy Chief Clerk Theresa Kissinger, Administrative Technician/Recording Secretary; Keith Brenneman, Solicitor were present.

**Departments:** Michael Lubinsky, Carl Goshorn, Conservation District; Lynne Grew, bob Dagrosa, Controllers Office; Nicole Crisp, Nikki McElwee, Children & Youth; Mark Adams, IMTO; Holly Sherman, Human Resources; Ben Burner, Samantha Krepps, Communications; Joan Crowl, Aging & Community Services; Annie Strite, MH/IDD; Kirk Stoner

**VTC:** Claudia Garner, Public Safety Department; John Lopp, Maintenance; Justin Miller, Recycling & Waste; Melissa Smith, Nancy Hahn, Claremont Nursing & Rehabilitation Center

**Outside Agencies:** Tim Whelan, Cumberland County Housing and Redevelopment Authority.

**Call to Order:** Chief Clerk, Sandy Moyle called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

**Public Comment:** None

**Employee Recognition: Michael W. Lubinsky** — (Conservation District) — 20 Years of Service – on behalf of the Commissioners, Commissioner DiFilippo recognized Michael Lubinsky for his 20 years of service with the County.

**Letters for Consideration to Municipalities Re: Cumberland County Renewing its Urban County Qualification for Participation in the CDBG Program for Fiscal Years 2020-2022: \* Action Requested**  
Tim Whelan stated the letters to the municipalities are issued every three years to renew its Urban County standing with the US Department of Housing and Urban Development. This is an important development as it brings in a million dollars a year. This money is used to support local municipalities as well as county activities.

Commissioner Hertzler made a motion to approve the letters to be sent to the Municipalities. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Penn State University Draft Data Release Agreement for Children & Youth:** Nikki McElwee is requesting the Board of Commissioners signature on the Data Agreement between Children & Youth and Penn State University. Penn State is conducting a research project, which about thirty counties are participating in. They would be able to access our CAPS Data system and different state data bases. They

are working to give us information such as time studies. Nikki thinks this will help her in the future looking at planning for new staff and statewide to have the Departments of Human Services see issues surrounding repetitive nature data entry and looking at turn overs. Commissioner Hertzler asked if there was a cost involved in this agreement. Nikki said there is no cost. Commissioner DiFilippo asked if we would be sharing data to the state. Nikki said yes, they would be accessing data they would not be downloading any data. Commissioner DiFilippo said his only concern would be security.

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**Contracts/Grants:** — (Florence Ford)

I. \* *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*

a. **Drug & Alcohol Agreement:**

- PA Department of Human Services — Addendum
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II. \* *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

a. **Aging & Community Service Agreement:** — (Joan Crowl)

- Adams County Area Agency on Aging

b. **Claremont Nursing & Rehabilitation Center Agreement:** — (Melissa Smith)

- United Healthcare VA Community Care Network

c. **MH/IDD Agreements:** — (Annie Strite)

- Susquehanna Software Inc. — Technical support and software services.

*Early Intervention FY 2018-2019*

- Joanna Karns, MT-BC — Addendum — Therapist

- International Corporate Training & Marketing LLC — Addendum — \$6,476.00 Increase — Language Interpretations.

d. **Liquid Fuels/Finance Grant:** — (Kirk Stoner) - vtc

- Reimbursement Agreement for Wolf Bridge – Grant Amount - \$3,383,130.45

e. **Planning Department Agreement:** — (Kirk Stoner) - vtc

- Michael Baker International, Inc. — Addendum — Additional work

f. **Public Safety Agreement:** (Claudia Garner) - vtc

- Hexagon Safety & Infrastructure — Addendum

g. **Recycling & Waste Grant:** — (Justin Miller) - vtc

- PA DEP Application for Registration for 2019 HHW Program – Grant Amount - \$20,000.00
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**Bid Results for Recycling & Waste Re: Maintenance and Repair for Yard Waste Equipment:** Justin Miller reviewed the bid results for the Maintenance and Repair for Yard Waste Equipment. Justin is recommending Deacon Equipment Company as low qualified bidder in the amount of \$26,850.00.

- Deacon Equipment Co. Inc.

**Bid Results for Maintenance Re: Paving of Parking Lots and Line Painting for Cumberland County:**

John Lopp reviewed the bid results for the Paving of Parking Lots and Line Painting for Cumberland County. John is recommending Fayetteville Contractors, Inc. as low qualified bidder in the amount of:

- 1615 Ritner Highway Property — \$34,850.00
- 1001 Claremont Road Property — \$94,150.00
- Fayetteville Contractors, Inc.

**ICMA Retirement Corporation – 457 Deferred Compensation Plan:** Holly Sherman stated this is the next step in the recommendation from the Retirement Board to move the county’s 457B program to ICMA. The Resolution would be adopting the Plan as a trust that is referenced in the agreement.

- ICMA Administrative Agreement

- Resolution 2019-11 Re: 457 Deferred Compensation Plan

**Discussion of 457B Plan Termination Letters to Valic and Nationwide:** Holly Sherman said if approving appending the ICMA Agreement and the Resolution: they recommend the termination letters be signed, notifying Valic and Nationwide we will be terminating our plan with them.

### **Capital Project Requests:**

- **Claremont Nursing and Rehabilitation Center:** — (Nancy Hahn, Bob Aims)
  - Dakim Brain Project — Total Project Cost: — \$20,700.00
- **IMTO Department:** — (Mark Adams)
  - Computer Spring Lifecycle – 2019 — Total Project Cost: — \$157,136.00
- **MH/IDD:** — (Annie Strite)
  - Susquehanna Software — Total Project Cost: — \$89,300.00

### **Commissioners' Liaison Reports:**

#### **Commissioner DiFilippo**

Commissioner DiFilippo had nothing to report.

#### **Commissioner Hertzler**

##### **Housing and Redevelopment Authority Board** — Met Thursday, March 21, 2019

- A report is being prepared on the results of the housing summit that was held on March 8<sup>th</sup>, work continues on the development of a new five year consolidated housing plan to meet federal requirements.
- The townhomes at Factory Square in Carlisle are fully leased. While there is still significant wait list for the housing choice vouchers; efforts continue to reach the budgeted target of 1,331 families receiving rental assistance under the program.
- I was joined last evening with Tim Whelan, Executive Director of the Housing and Redevelopment Authority. We reminded the East Pennsboro Township Board of Commissioners of the award last year of \$329,000 in Federal HOME funds for West Fairview for the acquisition and Rehabilitation of houses for re-sale in the former borough to income-eligible first time home buyers. The money must be spent within two years of the award, if not spent by the end of next year or the beginning of 2021 at the latest. We have asked for the townships assistance in identifying properties to acquire for rehab and resale through the non-profit Tri County Housing Development Corporation.

##### **Conservation District Board** — Met Tuesday, March 26, 2019

- I was asked to administer the oath of office to Michael Ward, who was sworn in to fill the unexpired term of our departed friend, Wilbur Wolf.
- The Conservation District Board has asked the Commissioners to designate the week of May 5<sup>th</sup> through the 11<sup>th</sup> as Conservation District week to recognize the work of the 66 Conservation Districts including our own in helping to support landowners in the conservation of our natural resources.
- The Board recommended two summer interns to help staff with farm inspections. Since the farm inspections began most of our farmers are complying with the law. The district is reporting to DEP for enforcement one farmer for non-compliance.
- The district's annual tree seedling sale will be held on Thursday afternoon, April 25<sup>th</sup> and Friday Morning April 26<sup>th</sup>. This Friday, April 5<sup>th</sup> is the deadline for orders.
- According to the records kept at the Conservation District, and not counting the final totals are this year there has been 264,841 trees that have been planted in our county as a result of the district's annual tree seeding sale for the past 18 years going back to 2000.

I met last Friday, March 25<sup>th</sup> with representatives of Geisinger/Holy Spirit along with representatives of the regions state legislative delegation. The meeting was to update us on the future plans of Geisinger/Holy

Spirit. I was impressed with the new strategic planning and encouragement by Geisinger/Holy Spirit's renewed commitment and investment in Cumberland County.

They are building a new expanded facility in South Middleton Township to serve the Carlisle area community with a renewed focus on primary care with a goal of cutting down on expensive emergency room visits and hospital stays. They have launched what they are calling Geisinger at home where doctors will be making house calls. They are working with their doctors to allow for same day appointments and providing for call ahead to schedule an appointment at their urgent care facilities to eliminate any wait, they are focusing on what they are calling proven recovery where they are treating the patient before surgery with nutritional supplements for better outcomes after surgery. The doctors have cut opioid prescriptions by thirty percent and they are proud to be a part of the collaborative effort in our county that has resulted in a forty percent reduction in the number of opioid deaths in the past year.

The new level two state of the art trauma care unit at Holy Spirit is receiving most all accident and gunshot victims that are transported by ambulance from throughout the region and they treated 2,500 accident and gunshot victims last year alone.

They are also planning to open three new robotic operating rooms in the near future. Commissioner Hertzler said he was very impressed with this year's visit to Geisinger/Holy Spirit.

### **Commissioner Eichelberger**

**Cumberland Area Economic Development** — Presentation dates are coming for the final candidates for the CEO position. We are going to have several staff members be present as well to give their input on issues.

### **Recycling & Waste Authority:**

- The leaf turner compost screening is being addressed today. The Department is really busy with the yard waste this time of year. There is equipment maintenance and training for operators from municipalities to work on the machinery.
- There will be more information on the application for the Household Hazardous Waste Recycling Program.
- Electronic Recycling in February was a slow month with 18,760 pounds per day on average; March was back up to 24,012 pounds and April is off too a good start with 5284 pounds.

**Request for an Executive Session:** Chief Clerk, Sandy Moyle requested an Executive Session Re: Land Negotiations; Personnel Issues

### **Other Business:**

- Rockland Consulting Contract — Sandy Moyle stated the Commissioners Office currently has a contract with Rockland Consulting and it is due to expire on April 9<sup>th</sup>. I have contacted Toby Fauve and asked for a revised and updated contract, the only change on the contract was the terms which is now for a period of six month and then will continue on a month to month basis. Agreement can be terminated by either party by providing written notification of termination 60 days in advance. The amount of the contract will remain the same.
- SpiriTrust Lutheran — Melissa Smith stated that SpiriTrust Lutheran is another hospice revenue contract. The husband of a resident is requesting we use this hospice for his wife. Melissa asked if the Commissioners could act on this today.

Commissioner Eichelberg made a motion to approve the SpiriTrust Lutheran contract. Commissioner Hertzler seconded the motion and it unanimously carried.

Commissioner Hertzler said that he is not looking for consideration on any action today. He said as you know, tentatively Governor Wolf is planning to visit the former West Fairview Borough building as part of his plan to promote the enactment of restore Pennsylvania. Part of his budget proposal suggested a plan that would address a lot of our infrastructure across the commonwealth through the use of a modest extraction

fee on the Marcellus Shell and what he would do with the funding from the extraction tax. He would finance a bond issue of 4.5 billion dollars. One of the items Governor Wolf is addressing is trying to provide funding for the MNS4. A lot of our municipalities are looking into enacting rain taxes. He's talking also about providing assistance in flooding like we had this past summer; Cumberland County did not qualify for any federal disaster relief.

**Adjourn:** There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Theresa Kissinger  
Administrative Technician