

IN RE: CLOSING OF COURTS- : IN THE COURT OF COMMON PLEAS OF
MARCH 17, 2020, AT 4:30PM : CUMBERLAND COUNTY, PENNSYLVANIA
TO APRIL 1, 2020, AT 8:00AM :
: NO:

ADMINISTRATIVE ORDER

AND NOW, this 17th day of March, 2020, in accordance with our prior Declaration of Judicial Emergency, it is hereby **ORDERED** as follows:

1. Beginning Tuesday, March 17, 2020, at 4:30PM, the Courts of Common Pleas of the 9th Judicial District, Cumberland County, and all Magisterial District Judge Offices will be **CLOSED TO THE PUBLIC** except for the emergency proceedings outlined below in Paragraph 3.
2. This closure shall remain in place for fourteen (14) days ending April 1, 2020, at 8:00AM. However, re-evaluation shall be conducted near the conclusion of that time period.
3. The following Court proceedings are deemed to be emergency in nature and will be handled either by telephone, video-conferencing or in person if there is no other alternative.
 - Preliminary Emergency Injunctions or Temporary Restraining Orders
 - Mental Health 302 Commitments
 - Bail Payment and Administration
 - Bench Warrants and Detainer Hearings (Rule 150)
 - Emergency Protection From Abuse Ex Parte Proceedings
 - Domestic Relations Office Bench Warrant Hearings
 - Emergency Custody Petitions
 - Emergency Juvenile Delinquency Hearings
 - Emergency Dependency Hearings (as set by other Order)
 - Emergency Guardianships
 - Warrants
 - Judicial Bypass Petitions
 - Indirect Criminal Contempt Arraignments

- Preliminary Hearings where the defendant is incarcerated on the charge(s). Provided, however, that the defendant shall participate in said hearing by video.
- Rule 150 Hearings will be conducted by video-conferencing and will continue normally.

If a proceeding needs to be scheduled for one of the categories listed above, parties or attorneys are to call Court Administration at (717) 240-6200 to alert the Court and so that Court Administration can relay filing instructions and scheduling information.

4. All other proceedings are cancelled for this two week period. These proceedings will be rescheduled.
5. Walk-in bench warrants will not be handled.
6. On-Call MDJ shall remain available to address warrants, arraignments and bail.
7. Final PFA Hearings shall be scheduled when the Courthouse opens to the public. All temporary orders entered remain in effect until further order of Court.
8. As previously ordered, the March Criminal Trial Term is cancelled. Rescheduling of criminal matters will be addressed by the Court.
9. Custody Conciliation Conferences will be rescheduled unless they can be conducted by telephone.
10. Child Support Conferences before Domestic Relations Officers will be rescheduled.
11. All proceedings not otherwise cancelled as set forth herein shall be conducted by telephone or video-conferencing when possible.
12. For emergency hearings which must take place in person, the judge handling such case shall apprise Security of the names of the individuals who will attend and shall apprise the persons in attendance of the requirement to bring identification for presentation to Security.
13. Time calculation for the purposes of time computation relevant to court cases or other judicial business, as well as time deadlines, are suspended for the time period referenced above.
14. Use of advanced communication technology to conduct court proceedings is expanded and shall be used when possible.
15. The operation of Rule of Criminal Procedure 600 is suspended. The purport of the suspension will be that the time period of the judicial emergency shall be excluded from the time computation under Rule 600.

16. Judges' Chambers shall ensure the attendance of staff to accommodate the operation of the Court within these guidelines, particularly, to ensure the attendance of a person who is able to facilitate the placing/receiving of conference calls or facilitate teleconferencing.
17. The Directors of Court-Related Offices (including, but not limited to, the Prothonotary, Clerk of Courts, and Register of Wills) shall address their staffing needs to accomplish the essential functions of the office and the Court.
18. All filings with the Clerk of Courts, Prothonotary, or Register of Wills shall be by mail (or electronically where available) except for emergency matters which will be done in person.
19. Magisterial District Judges shall post on their front doors the dates of the closure, the telephone and fax numbers for the office as well as the link to the sites where individuals can submit electronic payments.
20. Notice of closure shall be posted on the front door of the Courthouse.

By the Court,



Edward E. Guido, P.J.

Distribution:
Cumberland County Bench
Cumberland County MDJ Offices
Sheriff
Prothonotary
Clerk of Courts
Orphans' Court
District Attorney
Public Defender
Court Administrator
Pennsylvania State Police
Police Departments within Cumberland County
Commissioners
Keith O. Brenneman, Esquire, Solicitor of Cumberland County