



# MINUTES

## Cumberland County Commissioners' Workshop Meeting

January 21, 2021 – 9:00 a.m.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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**Board of Commissioners Present:** Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo.

**Quorum:** Yes

**Staff Present:** Stacy Snyder, Acting Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

**Department Staff Present:** Ron Snow, Stephanie Phillips, Dana Best, Finance Department; Samantha Krepps, Ben Burner, Communications; Holly Sherman, Human Resources; Stephanie Williams, Planning; John Bitner, Vector Control; Mike Clapsadl, Controller's Office.

**Department Staff Present via Phone:** Jaime Reiber, Children & Youth; Melissa Smith, Benjamin Boyer, CNRC; Ryan Simon, Drug & Alcohol; Annie Strite, MH/IDD; Kirk Stoner, Planning; Claudia Garner, Public Safety.

**Others Present:** None

**Media:** None

**Call to Order:** Acting Chief Clerk, Stacy Snyder, called the meeting to order at 9:05 a.m. and led the Pledge of Allegiance to the Flag.

**Public Comment:** None

**Employee Recognitions Re: Renew Cumberland Project — Ron Snow and Stephanie Phillips — Finance Department:** On behalf of the Board of Commissioners, Commissioner Eichelberger presented Certificates of Recognition to Ron Snow and Stephanie Phillips for their work on the Renew Cumberland Project.

**Resolution 2021-3 Re: Budget Adjustment (Year 2020) and Resolution 2021-4 Re: Budget Adjustment (Year 2021):** Dana Best reviewed budget resolution 2021-3 regarding an increase to the County Relief Block Grant fund for \$200,000 and budget resolution 2021-4 regarding an increase to the Emergency Rental Assistance Grant Program for approximately \$7,600,000.

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**Contracts/Grants:** — (Stacy Snyder) No additional comments from the Board.

- I. **\* Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
  - a. **Children & Youth Services:**
    - Children’s Home of York, Inc.
  - b. **Drug & Alcohol:**
    - Geisinger – Holy Spirit Hospital – Addendum
  - c. **Treasurer’s Office:**
    - Link Computer Corporation – Continuation
- II. **\* New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**
  - a. **Children & Youth:** (Jaime Reiber)
    - Diakon Child, Family and Community Ministries – Addendum – Addition for an independent living group.
    - PA Lifesharing, LLC – For one on one supervision.
    - Janelle Carbaugh, MSW, LSW, Family Centered Services, LLC – Addendum – For one on one supervision.
  - b. **CNRC:** (Benjamin Boyer)
    - Maxim Healthcare Services – Addendum – Added COVID-19 rates.
  - c. **CNRC/Prison:** (Melissa Smith)
    - Carlisle Area Religious Council – Six months for CNRC with full-time hours and full year with no changes for the Prison.
  - d. **Drug & Alcohol:** (Ryan Simon)
    - White Deer Run – Addendum – Increase 11% – used as needed.
  - e. **Human Resources:** (Holly Sherman)
    - Randstad Services – One year contract for administrative temporary services.
    - Concentra Medical Center – Two year contract for pre-employment testing.
  - f. **Liquid Fuels/Finance:** (Kirk Stoner)
    - Jay Fulkroad & Sons, Inc. – Addendum – Ramp Bridge project – Increase – \$28,241.49
  - g. **MH/IDD:** (Annie Strite)
    - **Early Intervention FY 2020-2021**
      - Mattiko Pediatric Therapies, LLC – Addendum – Increase – \$10,000
      - Early Intervention Specialists, Inc. – Addendum – Increase – \$43,143
    - **Mental Health FY 2020-2021**
      - New Visions, Inc. – Addendum – Increase – \$16,393
  - h. **Vector Control/WM:** (John Bitner)
    - PA DEP Mosquito-Borne Disease Control Grant Program 2021 – Amount – \$89,147.05 – Increase - To purchase a portable unit to measure field spraying.

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**Hazard Mitigation Plan Update:** Kirk Stoner explained that the Hazard Mitigation Plan must be updated every five years as required by PEMA and FEMA. The plan was revised in-house with the use of a PEMA grant. The plan continues to address and identify hazard vulnerability to the county Municipalities are required to approve the Plan to be eligible for Hazard Mitigation funding.

**Cumberland County Annual CY 2021 Local Match Share Subsidy to Capital Area Transit:** Kirk Stoner reviewed the County's 2021 local match letter to CAT, which provides the amount of our local match. PennDOT requires the letter from the county in order to release funds to CAT.

**Certification of Funding for the 2021 Farmland Preservation Program:** Stephanie Williams explained the progress made thus far and also outlined the recommendation of \$1.1 million be certified for funding. Over \$2 million is expected from the Commonwealth for a combined total of approximately \$3.1 million for the program. She went on to state that once approved we will be required to submit the information to the State Department of Agriculture. There was discussion regarding outreach to municipality's participation in the county program.

**Donation to Public Safety from Exelon Generation Company, LLC — Amount \$5,000.00:** Claudia Garner explained that Exelon typically held an appreciation event for counties who participated in Three Mile Island safety trainings. Due to the pandemic, the appreciation event did not take place. Instead, Exelon is donating what would have been spent to Public Safety; Public Safety will apply the donation to the new emergency response vehicle.

**Cumberland County Commission for Women:** Acting Chief Clerk Stacy Snyder reviewed the Cumberland County Commission for Women appointment and reappointment recommendations of the following individuals:

- **Tammie Dailey and Jessica Miller** — Appointments are for Three (3) Year Terms, Effective — January 1, 2021 and Expiring — December 31, 2023.
- **Sheri Davis-Cordell, Karolyn Kane, Dana Skovrinskic and Tonya Miller** — Reappointments are for Three (3) Year Terms, Effective — January 1, 2021 and Expiring — December 31, 2023.

## **Commissioners' Liaison Reports**

### **Commissioner Eichelberger**

**Cumberland Area Economic Development Corporation:** A meeting was held last Tuesday, January 12<sup>th</sup> and all Commissioners attended.

**MH/IDD:** A meeting is scheduled for today.

### **Recycling & Waste Authority:**

- Interviews took place for a new Authority Board member, resulting in the Authority recommending the Board of Commissioners appoint Barbara Arnold, Recycling Coordinator for Mechanicsburg Borough. The other candidate could be considered for a future board seat.
- Four Household Hazardous Waste Collection events will take place in 2021, one each in April, June, August and September with a fee of \$0.30/pound to customers. The DEP application for registration for the events will be submitted for Commissioners approval.

### **Commissioner Foschi**

**Children & Youth Citizens Advisory Committee:** The Committee is reaching out to the delegation for Children & Youth assistance. State Representative Sheryl Delozier is the chair of the House Children & Youth Committee. There was discussion at the meeting regarding the state survey on the high volume of paperwork required of social workers.

**HATS Coordinating Committee:** Commissioner Foschi is reaching out to some municipalities regarding the TIP for the next year.

**LEPC:** They anticipate having a SARA Summit the end of year 2021. Commissioner Foschi commended the Committee for their emergency response efforts.

**Planning Commission:** Elizabeth Grant presented on the Clean Water Action Plan.

**Library System Board:** Commissioner Foschi asked that everyone use the County Library System services.

**Commissioner DiFilippo**

**Agricultural Land Preservation Board:** Will meet in February.

**Affordable Housing Trust Fund Board:** A meeting was held on January 12<sup>th</sup>; however, there was not a quorum. A meeting will be rescheduled as soon as possible.

**CAPCOG:** Met on January 18<sup>th</sup>.

- The annual dinner is scheduled for March 15<sup>th</sup> at the Radisson in Camp Hill.
- Perry County has joined CAPCOG as a new associate member.

**Housing & Redevelopment Authority:** Will meet at noon today.

**Report of Executive Sessions:** Acting Chief Clerk Stacy Snyder reported there were executive sessions held on January 13, 2021 @ 2:30 p.m. Re: Litigation; January 14, 2021 @ 3:30 p.m. Re: Personnel; January 19, 2021 @ 9:00 a.m. Re: Personnel and 10:30 a.m. Re: Real Estate; January 20, 2021 @ 9:30 a.m. Re: Personnel; January 20, 2021 @ 3:00 p.m. Re: Real Estate

**Other Business:**

**Claremont Nursing Home Donation:** Optum has offered to donate and provide lunch to the nursing home staff. Commissioner Foschi made a motion to approve the donation from Optum. Commissioner DiFilippo seconded the motion and the motion carried.

**Adjourn:** There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,  
Administrative Specialist