



# Minutes

## Cumberland County Commissioners' Workshop Meeting

February 18, 2021 – 9:00 a.m.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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**Board of Commissioners Present via Zoom:** Commissioners Gary Eichelberger, Jean Foschi and Vincent DiFilippo.

**Quorum:** Yes.

**Staff Present via Zoom:** Stacy Snyder, Acting Chief Clerk; Theresa Kissinger, Administrative Technician; Keith Brenneman, Solicitor.

**Department Staff Present:** None.

**Department Staff via Zoom:** Tammy Bender, Finance; Christine Bowden, Kim Bitner, Aging & Community Services; Jaime Reiber, Children & Youth; Kirk Stoner, Planning; Sue Carbaugh, MH/IDD; Claudia Garner, Bob Shively, Public Safety; Kelly Neiderer, Treasurer's Office; Jody Smith, Sheriff's Office; Holly Sherman, Human Resources; Mark Adams, IMTO; Michelle Siebert, District Attorney's Office; Samantha Krepps, Communications.

**Outside Agencies via Zoom:** Jillian Yoder, Becky Schull, Cumberland County Housing & Redevelopment Authority.

**Others Present via Zoom:** None.

**Media:** None.

**Call to Order:** Acting Chief Clerk, Stacy Snyder called the meeting to order at 9:08 a.m. and led the Pledge of Allegiance to the Flag.

**Public Comment:** None

**Cumberland County Housing Authority Consistency with Consolidated Plan:** Becky Schull explained the Housing Authority's annual plan and five year plan are consistent with Cumberland County's consolidated plan. She said the plan is in conjunction with the housing choice voucher administrative plan, public housing admissions and continued occupancy plan.

**Cumberland County Emergency Solutions Grant 2020 Additional Funds Application:** Jillian Yoder discussed the application for additional funds for the emergency solutions grant. She said DCED is offering Cumberland County an additional \$13,800.00 for emergency shelters and essential services.

**Budget Resolution 2021-9 Re: Budget Adjustment:** Tammy Bender summarized resolution 2021-9 The Conservation District is increasing expenses and revenues by \$335,600 to establish budget for the new excellence grant for 2021.

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**Contracts/Grants: — (Stacy Snyder)**

- I. **\* Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
  - a. **Aging & Community Services:**
    - M. Fellingner Company — Addendum
  - b. **Claremont Nursing & Rehabilitation Center:**
    - RKL, LLP
  - c. **Public Safety Department:**
    - CenturyLink
    - Verizon
- II. **\* New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**
  - a. **Aging and Community Services: (Kim Bitner & Christine Bowden)**
    - Safe Harbour, Inc. — Provide bridge housing to homeless individuals.
    - Maranatha-Carlisle, A Financial Guidance Ministry — Financial case management services.
    - Contact Helpline, Inc. — Information and referral services.
    - Carlisle C.A.R.E.S., d/b/a/ Community C.A.R.E.S. — Emergency shelter services.
    - Domestic Violence Services of Cumberland and Perry Counties — Emergency shelter services.
    - Tender Loving Care Health Care Services, LLC — Personal care provider.
  - b. **Children & Youth: (Jaime Reiber)**
    - Alternative Behavior Consultants, LLC — New program — Truancy program
  - c. **Commissioners: (Stacy Snyder)**
    - Certified Payments — New credit card and electronic payment solutions for other offices.
  - d. **District Attorney/Victim Services Grant: (Michelle Sibert)**
    - Pennsylvania Commission on Crime and Delinquency — RASA/VOJO 2021-2022 — Grant Award — \$403,292.00 — Award.
    - 2120 Market Street Associates, LLC — New owner for rental property.
  - e. **GIS: (Mark Adams)**
    - ESRI — Software Maintenance all ESRI licenses.
  - f. **Human Resources: (Holly Sherman)**
    - Dering Consulting Group, Inc.
  - g. **Liquid Fuels/Finance: (Kirk Stoner)**
    - Deblin, Inc. — Change Orders 5,6,7,8,13,15,16,17, and 18
    - Deblin, Inc. — Change Order 19
    - Lobar Site Development — Kunkle construction change orders.
  - h. **MH/IDD: (Sue Carbaugh)**
    - Early Intervention FY 2020-2021**
      - UPMC Pinnacle Hospitals, Pinnacle Health Infant Development Program — Addendum — Evaluations, physical and speech therapies.
    - Intellectual and Developmental Disabilities FY 2020-2021**
      - Merakey Pennsylvania — Community homes — residential.
  - i. **Sheriff/WCU: (Jody Smith)**
    - TransUnion — Continuation — Searches for wanted subjects — Web based — Added Warrant Collections Unit to the contract.

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**Motion to Reaffirm the DCED Grant Re: COVID-19 Hospitality Industry Recovery Program**

**(CHIRP):** Stacy Snyder discussed she submitted the grant to receive funds that will be used to reimburse eligible businesses for revenue losses due to the pandemic. *\*Action Requested*

Commissioner Foschi made a motion to reaffirm the DCED grant regarding the COVID-19 Hospitality Industry Recovery Program. Commissioner DiFilippo seconded the motion and it unanimously carried.

**Appointment Recommendation of Chair to the Agricultural Land Preservation Board of the following individual:** Commissioner DiFilippo discussed the appointment recommendation of Diane Stamy to the Chair of the Agricultural Land Preservation Board.

- Diane Stamy — Appointment is for a one (1) year term, effective — retroactive to January 1, 2021 and expiring — December 31, 2021.

**Commissioners' Liaison Reports:**

**Commissioner Eichelberger:**

**CAEDC Policy & Planning Committee Meeting:** Met February 9<sup>th</sup>.

Washington County Economic Development Corporation reached out to our senior staff at CAEDC for guidance on changes they would like to make.

**Recycling and Waste Authority:** The weather has hampered the e-cycling center. Registration has opened up for the Household Hazardous Waste events.

**Commissioner Foschi:**

**Cumberland County Library System:** Commissioner Foschi provided a reminder to use the libraries' systems and county library websites.

**Cumberland County Planning Board:** Met February 18<sup>th</sup>.

The board voted to look at the conservation plan for Planning.

Representative Delozier confirmed there will be a meeting scheduled with our Human Services department heads to discuss the budget.

**Commissioner DiFilippo:**

**Capital Area Council of Government:** Met February 15<sup>th</sup>.

The council has been approving bids for a variety of items for member municipalities. Also, the General Assembly is trying to pass a law to approve the use of radar by municipalities. The 2021 annual dinner and reorganization meeting will be held on Monday, March 15, 2021 at the Radisson Hotel.

**Agricultural Land Preservation Board:** February 10<sup>th</sup>.

All 2019 land offers on farms have been made and the ranking committee will review 27 applications for 2020.

**Report of Executive Session:** Acting Chief Clerk, Stacy Snyder reported there were executive sessions held on February 16, 2021 @ 1:00 p.m. Re: Real Estate and February 17, 2021 @ 9:30 a.m. Re: Personnel.

**Other Business:** None

**Adjourn:** There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Theresa Kissinger, Administrative Technician