



MINUTES

Cumberland County Finance Meeting

March 10, 2021 – 1:30 p.m.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Present: Commissioner Gary Eichelberger, Jean Foschi and Vincent T. DiFilippo.

Commissioner Present via Zoom: None.

Staff Present: Stacy Snyder, Acting Chief Clerk; Mike Reiss, Warrant Collections; Samantha Krepps, Communications; Dana Best, Finance; Theresa Kissinger, Administrative Technician.

Staff via Zoom: Tim Black, Sheriff Office; Melissa Calvanelli, Court Administration; Michelle Sibert, District Attorney's Office, Bob Shively, Claudia Garner, Public Safety; Mike Clapsadl, Controllers.

Others Present: None.

Others Present via Zoom: None.

Call to Order: Commissioner Eichelberger called the meeting to order.

Approval of Minutes: Commissioner Foschi made a motion to approve the February 24, and March 3, 2021 meeting minutes. Commissioner DiFilippo seconded the motion and the motion carried.

Topics of Discussion:

2019 and 2020 Yearly Statistics-Warrant Collections Unit (see attached) — Mike Reiss, Dana Best and Stacy Snyder discussed the 2019 and 2020 yearly statistics for the Warrants Collections Unit. An overview of the document format was followed by a summary of the collections tools with an emphasis on comparing data over time since 2017. Dana Best reviewed the accounts receivables for 2019. Mike concluded the presentation by outlining the appendices which provides information on how the data was derived and interpreted. Stacy Snyder said the entire Collections Advisory Group worked hard to provide and gather the presented information.

Other Business: Bob Shively gave an update on the vaccine clinic and asked for approval for additional financial support for services and logistical support. The initial approval included the no cost lease agreement, but additional support would assist the vaccine clinic moving forward. Currently the estimates are based on operations to occur.

Commissioner Foschi made a motion to allow finance to move contingency funding around for a new program in the total amount of one hundred thousand dollars for the vaccine clinic. Commissioner DiFilippo seconded the motion and it unanimously carried.

Public Comment: None

Adjourn: There being no other business to come before the board, Commissioner DiFilippo made a motion to adjourn.

Respectfully Submitted,

Theresa Kissinger,
Administrative Technician