



# MINUTES

## Cumberland County Finance Meeting

April 21, 2021 – 1:30 p.m.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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**Present:** Commissioners Gary Eichelberger, Jean Foschi, and Vincent T. DiFilippo.

**Staff Present:** Stacy Snyder, Chief Clerk; Theresa Kissinger, Administrative Technician; Samantha Krepps, Communications.

**Staff via Zoom:** Kirk Stoner, Planning; Dana Best, Ron Snow, Brandon Yeager, Finance.

**Others Present:** None.

**Others Present via Zoom:** Mary Kuna, Cumberland County Housing & Redevelopment Authority; Jamie Keener, Cumberland Area Economic Development Corporation.

**Call to Order:** Commissioner Eichelberger called the meeting to order.

**Approval of Minutes:** Commissioner Foschi made a motion to approve the April 14, 2021 meeting minutes. Commissioner DiFilippo seconded the motion and the motion unanimously carried.

### **Topics of Discussion:**

**ERAP Administrative Agreement with CCHRA:** Mary Kuna explained the agreement is for a second round of funds received by the county. The first round of funds were received from the U.S. Treasury and the second round of funds are from the PA Department of Human Services. The agreement is essentially the same as the first one. Mary indicated the Housing and Redevelopment Authority Solicitor wanted a separate agreement due to the slightly different guidelines for the two separate funds. Mary said they have staff members assisting citizens without computer access to complete their applications.

Commissioner DiFilippo made a motion to approve the Emergency Rental Assistant Program Administrative Agreement with Cumberland County Housing & Redevelopment Authority. Commissioner Foschi seconded the motion and the motion unanimously carried.

**Demolition Fund Agreement:** Mary Kuna presented the Demolition Fund Administrative Agreement which sets forth that the Housing and Redevelopment Authority will administer the demolition fund for the county. She explained the terms and conditions set forth in the application to be used by municipalities as well as private citizens and organizations. Mary indicated the maximum amount to be awarded to one applicant is \$50,000. Discussion ensued.

Commissioner Foschi made a motion to approve the Demolition Fund Administrative Agreement as presented by Mary Kuna. Commissioner DiFilippo seconded the motion and it unanimously carried.

**Other Business:** None.

**Public Comment:** None.

**Adjourn:** There being no other business to come before the board, Commissioner Foschi made a motion to adjourn.

Respectfully Submitted,

Theresa Kissinger,  
Administrative Technician