



MINUTES

Cumberland County Prison Board Meeting

April 19, 2021 – 10:00 a.m.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Commissioners Present via Zoom: Commissioners Gary Eichelberger, Jean Foschi, and Vincent T. DiFilippo.

Staff Present: Stacy Snyder, Chief Clerk; Tamie Hershey, Office Manager-Commissioners' Office; Angela Smyser, Administrative Specialist; Skip Ebert, District Attorney.

Present via Zoom: Al Whitcomb, Controller; Travis Shenk, Warden; Bradon Toomey, Public Defender; Judge Jessica Brewbaker; Jennifer Hipp, Assistant Solicitor.

Call to Order: Controller Whitcomb called the meeting to order.

Public Comment: Bradon Toomey asked if visitation rules were updated for vaccinated attorneys. Warden Shenk replied that rules have been updated based on vaccination. No proof of vaccination is necessary at this time, only verbal confirmation.

Approval of Minutes: Commissioner Foschi made a motion to approve the minutes of March 15, 2021. Commissioner DiFilippo seconded the motion and it unanimously carried.

Commissary Report: District Attorney Ebert made a motion to accept the March 2021 Commissary Reports. Commissioner Foschi seconded the motion and it unanimously carried.

Prison/Central Processing Expenditures: Commissioner DiFilippo made a motion to accept the March 2021 Prison Expenditures. Commissioner Foschi seconded the motion and it unanimously carried.

Warden's Report: Warden Shenk presented the March 2021 report:

Population Report:

- Average daily prison population for the month of March was 250 with 242 being in house.
- Current population is 279 with 271 being in-house.
- There are currently 230 males and 41 females.

Work Release Report:

- 0 inmates were enrolled in the Work Release Program.
- 0 inmates were removed from the Program for disciplinary reasons.

Trusty Report:

- 19 inmates were enrolled in the Inmate Worker Program.
 - 0 inmates were enrolled in the Outmate Trusty Program.
- There were no work crew projects for the month of March.

Earned Time Report:

- 4 inmates were screened and placed, 1 was removed for non-compliance with the agreement, and 3 were released.
- 69 bed days were saved.

Treatment Plan Report:

- 57 inmates were screened and placed on treatment programs.

Inmate Education Report:

- 0 inmates earned their GED in March.

Risk Assessment Report:

- There were 25 Risk Assessments completed in the month of March.

Extraordinary Occurrences Report:

- There were 3 extraordinary occurrences with 3 uses of force with no injuries to inmates or staff.

Holding for other Jurisdictions:

- They are currently holding 2 males and 8 females for Perry County Prison, 4 males for the US Marshal Service, and 5 males for the Federal Bureau Prisons.

Commissioner DiFilippo made a motion to approve the Warden's Report. Commissioner Foschi seconded the motion and it unanimously carried.

Executive Session to Discuss Security and Personnel Issues:

Commissioner Foschi made a motion to go into executive session at 10:11 a.m. Commissioner Eichelberger seconded the motion and it unanimously carried.

The meeting reconvened at 10:14 a.m.

Commissioner DiFilippo made a motion to approve the hiring of Brandon Sowers, John Silvious and Michael Potts, at Paygrade P21, effective May 10, 2021. Commissioner Foschi seconded the motion and it unanimously carried.

Other Business: Judge Jessica Brewbaker asked if commissary funds were being offered as incentive to get the vaccine. Warden Shenk answered that other incentive methods are currently being offered and that this option could be discussed.

Adjourn: There being no further business to come before the Board, the meeting adjourned.

The next Prison Board Meeting is scheduled for Monday, May 17, 2021 at 10:00 a.m. in the Commissioners' Hearing Room, via Zoom.

Respectfully submitted,

Angela Smyser,
Administrative Specialist