



MINUTES

Cumberland County Prison Board Meeting

July 19, 2021 – 10:00 a.m.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Present: Commissioners Jean Foschi, and Vince DiFilippo.

Staff Present: Stacy Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Ron Anderson, Sheriff; Theresa Kissinger, Administrative Technician.

Present via Zoom: Commissioner Gary Eichelberger; Al Whitcomb, Controller; Travis Shenk, Warden; Jennifer Hipp, Assistant Solicitor; Judge Jessica Brewbaker.

Call to Order: Sheriff Ron Anderson called the meeting to order.

Public Comment: None.

Approval of Minutes: Commissioner Foschi made a motion to approve the minutes of June 21, 2021. Commissioner DiFilippo seconded the motion and it unanimously carried.

Commissary Report: Commissioner Foschi made a motion to accept the June 2021 Commissary Reports. Commissioner Eichelberger seconded the motion and it unanimously carried.

Prison/Central Processing Expenditures: Judge Brewbaker made a motion to accept the June 2021 Prison Expenditures. Commissioner Foschi seconded the motion and it unanimously carried.

Warden's Report: Warden Shenk presented the June 2021 report:

Population Report:

- Average daily prison population for the month of June was 273 with 267 being in house.
- Current population is 306 with 301 being in-house.
- There are currently 250 males and 51 females.

Work Release Report:

- 0 inmates were enrolled in the Work Release Program.
- 0 inmates were removed from the Work Release Program for disciplinary reasons.

Trusty Report:

- 12 inmates were enrolled in the Inmate Worker Program.
 - 0 inmates were enrolled in the Outmate Trusty Program.
- There were no work crew projects for the month of June.

Earned Time Report:

- 5 inmates were screened and placed, 1 was removed for non-compliance with the agreement, and 3 were released.

- 60 bed days were saved.

Treatment Plan Report:

- 67 inmates were screened and placed on treatment programs.

Inmate Education Report:

- 0 inmates earned their GED in June.

Risk Assessment Report:

- There were 19 Risk Assessments completed in the month of June.

Extraordinary Occurrences Report:

- There were 2 extraordinary occurrences with 0 uses of force with no injuries to inmates or staff.

Holding for other Jurisdictions:

- They are currently holding 1 male and 7 females for Perry County Prison, 3 males for the US Marshal Service, and 6 males for the Federal Bureau Prisons.

Commissioner DiFilippo made a motion to approve the Warden's Report. Commissioner Foschi seconded the motion and it unanimously carried.

Other Business: None

Executive Session to Discuss Security and Personnel Issues:

Commissioner DiFilippo made a motion to go into executive session at 10:09 a.m. Judge Brewbaker seconded the motion and it unanimously carried.

The meeting reconvened at 10:17 a.m.

Commissioner Foschi made a motion to approve the promotion of Corporal Jason Sweeney and Carrie Meluskey to Sergeant. Judge Brewbaker seconded the motion and it unanimously carried.

Commissioner Eichelberger made a motion to enter into a Memorandum of Understanding (MOU) with Huntingdon County to house prisoners. Commissioner DiFilippo seconded the motion and it unanimously carried.

Adjourn: There being no further business to come before the Board, the meeting adjourned.

The next Prison Board Meeting is scheduled for Monday, August 16, 2021 at 10:00 a.m. at the Prison.

Respectfully submitted,

Theresa Kissinger,
Administrative Technician