



# MINUTES

## Cumberland County Finance Meeting

August 11, 2021 – 1:30 p.m.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

**Present:** Commissioners Gary Eichelberger, Jean Foschi, and Vincent T. DiFilippo.

**Staff Present:** Stacy Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Theresa Kissinger, Administrative Technician; Megan Fogelsanger, IMTO; Samantha Krepps, Communications.

**Staff via Zoom:** Dana Best, Finance; Holly Sherman, Human Resources; Bob Shively, Public Safety.

**Outside Agencies Present:** Jeff Swope, Bosler Library.

**Others Present:** None.

**Media:** None.

**Call to Order:** Commissioner Eichelberger called the meeting to order.

**Public Comment:** None.

**Approval of Minutes:** Commissioner DiFilippo made a motion to approve the August 4, 2021 meeting minutes. Commissioner Foschi seconded the motion and the motion unanimously carried.

### **Topic of Discussion:**

**Cumberland County Library System Re: RFID Project:** Carolyn Blatchley gave a progress report indicating the Radio Frequency Identification project is fully in place and operational in all libraries except for the John Graham Library and displayed a sample of a tagged book. The project is in full beta, and they will continue to evaluate software, process, and workflows over the next five-year contract period. Carolyn explained how the RFID tags will enhance the check in and check out process along with inventory control for the libraries. She gave an overview of how the software works, the staff's workstation upgrades, and how the inventory control gate is used. Staff members had training and continue to review the RFID functions to improve workflow to free-up staff to be on the floor and accessible to assist people. She reviewed the Memorandum of Understanding as to how the Library System has met all the goals.

Commissioner Foschi made a motion to approve phases two, four, and five of the conditional funding for the Radio Frequency Identification project. Commissioner DiFilippo seconded the motion and it unanimously carried.

**Other Business:** None.

**Adjourn:** There being no other business to come before the board, Commissioner DiFilippo made a motion to adjourn.

Respectfully Submitted,  
Theresa Kissinger, Administrative Technician