



# MINUTES

## Cumberland County Prison Board Meeting

June 21, 2021 – 10:00 a.m.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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**Present:** Commissioners Jean Foschi and Vincent DiFilippo.

**Staff Present:** Stacy Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Angela Smyser, Administrative Specialist.

**Present via Zoom:** Commissioner Gary Eichelberger; Al Whitcomb, Controller; Ron Anderson, Sheriff; Travis Shenk, Warden; Jenn Hipp, Assistant Solicitor.

**Call to Order:** Controller Whitcomb called the meeting to order.

**Public Comment:** None.

**Approval of Minutes:** Commissioner Foschi made a motion to approve the minutes of May 17, 2021. Commissioner DiFilippo seconded the motion and it unanimously carried.

**Commissary Report:** Sheriff Anderson made a motion to accept the May 2021 Commissary Reports. Commissioner DiFilippo seconded the motion and it unanimously carried.

**Prison/Central Processing Expenditures:** Commissioner Foschi made a motion to accept the May 2021 Prison Expenditures. Sheriff Anderson seconded the motion and it unanimously carried.

**Warden's Report:** Warden Shenk presented the May 2021 report:

Population Report:

- Average daily prison population for the month of May was 262 with 255 being in house.
- Current population is 268 with 263 being in-house.
- There are currently 215 males and 43 females.

Work Release Report:

- 0 inmates were enrolled in the Work Release Program.
- 0 inmates were removed from the Program for disciplinary reasons.

Trusty Report:

- 14 inmates were enrolled in the Inmate Worker Program.
  - 2 inmates were enrolled in the Outmate Trusty Program.
- There were no work crew projects for the month of May.

Earned Time Report:

- 8 inmates were screened and placed, 0 were removed for non-compliance with the agreement, and 2 were released.

- 78 bed days were saved.

Treatment Plan Report:

- 45 inmates were screened and placed on treatment programs.

Inmate Education Report:

- 0 inmates earned their GED in May.

Risk Assessment Report:

- There were 19 Risk Assessments completed in the month of May.

Extraordinary Occurrences Report:

- There were 0 extraordinary occurrences with 0 uses of force with no injuries to inmates or staff.

Holding for other Jurisdictions:

- They are currently holding 1 male and 8 females for Perry County Prison, 3 males for the US Marshal Service, and 5 males for the Federal Bureau Prisons.

Sheriff Anderson made a motion to approve the Warden's Report. Commissioner Foschi seconded the motion and it unanimously carried.

**Other Business:** Warden Shenk explained that the current food service contract expires at the end of November 2021.

Sheriff Anderson made a motion to approve putting the contract up for bid. Commissioner Foschi seconded the motion and it unanimously carried.

**Executive Session to Discuss Security and Personnel Issues**

A motion was made to go into executive session at 10:05 a.m.

The meeting reconvened at 10:30 a.m.

Sheriff Anderson made a motion to approve the hiring of Joshua Adams, Stephen Crockett, Timothy Vogel, BethAnn Dressler, Megan Montrose, and Brett Stewart as Correctional Officers, effective July 6, 2021, and the transfer of Trevor Beatty as Financial Specialist, effective July 4, 2021. Commissioner Eichelberger seconded the motion and it unanimously carried.

Commissioner DiFilippo made a motion to approve the promotion of Keegan Frawley from Sgt. To Lieutenant, effective July 4, 2021. Commissioner Foschi seconded the motion and it unanimously carried.

**Adjourn:** There being no further business to come before the Board, the meeting adjourned.

The next Prison Board Meeting is scheduled for Monday, July 19, 2021 at 10:00 a.m. in the Commissioners Hearing Room.

Respectfully submitted,

Angela Smyser,  
Administrative Specialist