



MINUTES

Cumberland County Prison Board Meeting

October 18, 2021 – 10:00 a.m.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Present: Commissioner Jean Foschi, Commissioner Vince DiFilippo, Al Whitcomb, Controller; Ron Anderson, Sheriff.

Present via Zoom: Commissioner Eichelberger.

Staff Present: Stacy Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Brigid O'Neill, Executive Assistant; Travis Shenk, Warden; Jennifer Hipp, Assistant Solicitor; Michael Eickhoff, Deputy Warden-Security; Rebekah Finkey, Deputy Warden-Treatment.

Call to Order: Controller Whitcomb called the meeting to order.

Public Comment: None.

Approval of Minutes: Commissioner DiFilippo made a motion to approve the minutes of September 20, 2021. Sheriff Ron Anderson seconded the motion and it unanimously carried.

Commissary Report: Sheriff Ron Anderson made a motion to approve the September 2021 Commissary Reports. Commissioner DiFilippo seconded the motion and it unanimously carried.

Prison Expenditures: Commissioner DiFilippo made a motion to accept the September 2021 Prison Expenditures. Sheriff Ron Anderson seconded the motion and it unanimously carried.

Central Processing Expenditures: Sheriff Ron Anderson made a motion to accept the September 2021 Central Processing Expenditures. Commissioner DiFilippo seconded the motion and it unanimously carried.

Warden's Report: Warden Shenk presented the September 2021 report:

Population Report:

- Average daily prison population for the month of September was 327 with 318 being in house.
- Current population is 323 with 317 being in-house.
- There are currently 271 males and 52 females.

Work Release Report:

- 24 inmates were enrolled in the Work Release Program.
- 0 inmates were removed from the Work Release Program for disciplinary reasons.

Trusty Report:

- 32 inmates were enrolled in the Inmate Worker Program.
- 0 inmates were enrolled in the Outmate Trusty Program.

- There were 3 work crew projects for the month of August.

Earned Time Report:

- 7 inmates were screened and placed, 0 were removed for non-compliance with the agreement, and 8 were released.
- 275 bed days were saved.

Treatment Plan Report:

- 79 inmates were screened and placed on treatment programs.

Inmate Education Report:

- 2 inmates earned their GED in September.
- 0 inmate earned his high school diploma through ACT 30.

Risk Assessment Report:

- There were 37 Risk Assessments completed in the month of September.

Extraordinary Occurrences Report:

- There were 4 extraordinary occurrences with 0 uses of force with no injuries to inmates or staff.

Holding for other Jurisdictions:

- They are currently holding 1 male and 8 females for Perry County Prison, 5 males for the US Marshal Service, and 5 males for the Federal Bureau Prisons.

Sheriff Ron Anderson made a motion to approve the Warden's Report. Commissioner DiFilippo seconded the motion and it unanimously carried.

Rapid Financial Solutions – Debit Cards for Released Inmates: Warden Shank explained this would replace paper checks and there is no cost to the county or prison. Referring to a question by Jen Hipp, he indicated the vendor responded with there is nothing proprietary but no one else on market can offer the no cost options.

Covid Update: Warden Shenk shared they have 34 inmates that tested positive, 1 staff member whose spouse tested positive for Covid-19, and another staff member is in the hospital on oxygen. Steps have been taken to contain the outbreak.

Executive Session to Discuss Security and Personnel Issues:

Commissioner DiFilippo made a motion to go into executive session at 10:10 am. Sheriff Ron Anderson seconded the motion and it unanimously carried.

The meeting reconvened at 10:14 a.m.

Board Action on Personnel and Security Issues:

Commissioner Foschi made a motion to approve the hiring of Alicia Figureroa, Princess Gaye, Jordan Sowers, Cameron Teel, Hunter Hemperly, Luis Romero Jr, Christina Deitch. Commissioner DiFilippo seconded the motion and it unanimously carried.

Adjourn: There being no further business to come before the Board, the meeting adjourned.

The next Prison Board Meeting is scheduled for Monday, November 15, 2021 at 10:00 a.m. in the Commissioners' Hearing Room.

Respectfully submitted,

Brigid O'Neill,
Executive Assistant