



MINUTES

Cumberland County Finance Meeting

December 22, 2021 at 1:30 p.m.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Present: Commissioners Jean Foschi, and Vincent T. DiFilippo.

Staff Present: Stacy Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Brigid O'Neill, Executive Assistant; Megan Fogelsanger, IMTO; Ron Snow, Finance, Bob Shively, Public Safety.

Staff Present via Zoom: Commissioner Gary Eichelberger, Dana Best, Finance; Holly Sherman, Human Resources.

Others Present: none

Call to Order: Commissioner Foschi called the meeting to order.

Public Comment: None.

Approval of Minutes: Commissioner DiFilippo made a motion to approve the December 15, 2021 meeting minutes. Commissioner Eichelberger seconded the motion and it unanimously carried.

Topics of Discussion:

Motion to Approve the Updated Cumberland County American Rescue Plan Funds Plan: Stacy Snyder asked the Commissioners if they had any questions since the presentation of the memo at the previous meeting. There were none.

Commissioner Eichelberger made a motion to approve the Updated Cumberland County American Rescue Plan Funds Plan. Commissioner DiFilippo seconded the motion and it unanimously carried.

Discussion of and Motion to Approve a Modified Capital, Project Request for the P25 Public Safety Radio System: Ron Snow explained this is a revision to a 2017 Capitol Project that needed updated to reflect the project costs.

Commissioner DiFilippo made a motion to approve a Modified Capital, Project Request for the P25 Public Safety Radio System. Commissioner Eichelberger seconded the motion and it unanimously carried.

Discussion of and Motion to Approve the Supplemental Terms for System Purchase with Motorola Solutions, Inc.: Bob Shively provided an overview of the radio project's history and planning. (See attached) He explained since Motorola was approved as the vendor, the next step would be the approval of the Supplemental Terms for System Purchase with Motorola Solutions Inc.

Commissioner DiFilippo made a motion to approve the Supplemental Terms for System Purchase with Motorola Solutions, Inc. Commissioner Eichelberger seconded the motion and it unanimously carried.

Other Business: None.

Adjourn: There being no other business to come before the board, Commissioner DiFilippo made a motion to adjourn.

Respectfully Submitted,

Brigid O'Neill,
Executive Assistant

memo

To: Cumberland County Commissioners
From: Toby Fauver, FAICP
CC: Stacy Snyder, Chief Clerk
Date: December 16, 2021
Re: Cumberland County ARP Funds Draft Plan

Intro and background This memo presents a draft set of high-level goals/objectives and funding allocations for the Cumberland County ARP funds. As you may recall, during Summer 2021, a series of meetings were held with County Department heads to gather their input on needs related to County ARP funds. In addition, there have been unsolicited requests for ARP funds from various groups outside County government.

An initial set of goals was established based upon the input received. A high-level draft plan was submitted to the federal government at the end of August. Since that time, the higher education grant program was developed and advertised, and higher education grants were announced. Over the past month, working with the County solicitor and Compliance Committee, a grant agreement, payment forms and progress report template were developed and approved for the higher education grants.

Early in November, a draft plan was developed with proposed funding allocations to meet other County needs. The plan was presented at a Finance Committee meeting in November and additional questions about the plan were discussed. The Plan proposed for consideration and approval is presented in the following table:

Goals	Objectives	Budget
Goal 1: Improve the physical and mental health of county residents directly and indirectly impacted by Covid-19.	<ul style="list-style-type: none">• Stabilize mental health• Provide housing assistance• Divert people from Prison• Add to Step Up Program• Provide Job Training	\$10 Million
Goal 2: Revitalize Cumberland County communities negatively impacted by Covid-19.	<ul style="list-style-type: none">• Support Affordable Housing (2)• Provide Public Transit (2)• Improve Quality of Life (outdoor rec, water quality, Ag BMPs) (5)• Train the workforce (2.5)	\$11.5 million
Goal 3: Restore and deliver government services impeded, delayed, or cancelled by the Covid-19 pandemic.	<ul style="list-style-type: none">• Make county building improvements (7)• Upgrade County IT infrastructure (6)• Supplement County Workforce (?)• Provide Revenue Replacement (14.6)• County-wide Grant Opportunities for Businesses, municipalities and non-profits.	\$27.6 M

Funding Method The federal government has established through the ARP legislation the following five (5) eligible use of fund categories:

- Support Public Health Expenditures
- Address Negative Economic Impacts Caused by the Public Health Emergency
- Replace Lost Public Sector Revenue
- Provide Premium Pay for Essential Workers
- Invest in Water, Sewer and Broadband Infrastructure

The proposed County goals/objectives and ultimately the projects will all need to fit within the five eligible uses of funding. For each project, performance metrics must be established, and data collected. Project reporting will be required on a quarterly basis while a project is active or until closed out. The only category of spending that does not require regular reporting is replacing lost public sector revenue. The County staff have calculated the county losses per the formula under the ARP legislation and determined that the County has losses from the pandemic that would justify the entire ARP allocation that the County has been allocated.

Two options for drawing down the ARP funds were presented in the November Finance Committee meeting, Option A was to draw funds down and perform project reporting, Option B was to draw down funds as revenue replacement to reduce federal reporting. Based upon the feedback on this plan, I am recommending that the County draw down the ARP funds and follow Option A to provide transparency for the public and federal government: **Project Reporting:** Allocate funds to goals/objectives/projects, establish performance metrics and provide quarterly reports on funding progress for all projects as outlined in the table on the first page of this memo. Included in this option is some limited county revenue replacement that can be used for other community infrastructure project needs that do not easily fit into the direct ARP uses of funding.

Next Steps

The next steps being proposed for moving the ARP program forward are as follows:

- Develop and distribute public and stakeholder on-line surveys to gather input on the goals and objectives as well as needs. Develop a targeted plan to gather input from disproportionately impacted communities. One of the challenges with on-line surveys is that they have gotten lower response rates from lower income, lower education, and minority groups. The ARP legislation recognizes that these groups have been disproportionately impacted by the pandemic and requires that the spending plan have a focus addressing this disproportionate impact. **Targeted for January and February of 2022.**
- Establish teams of Subject Matter Experts in the County to guide grant program and project development.
- Identify potential projects under each objective. **Beginning in February 2022...**
- Develop projects and grant programs to achieve the goals and objectives. Develop guidelines, objectives, performance metrics and subrecipient monitoring plan for each opportunity.
- Seek Commissioners Approval for Each Grant Program as they are ready to be presented and advertise the program for applications
- Review and Score applications and develop award recommendations for Commissioner’s approval.
- Award and administer/monitor grant performance.

P25 Radio System

Finance Meeting
December 22, 2021

P25 Radio System

- Project update and recap to date
- Proposal and Solution Components
- Requests

Radio project history and planning

- Current system purchased in August of 2000
- Law enforcement went live in December 2005
- Fire and EMS went live in July 2007
- P25 Radio System initial planning and discussion started with presentations in 2016
- Current OpenSky radios are now past of end of life
 - Radios will continue to work after end of life however parts cannot be guaranteed
 - After 5 years after end of life notice, parts cannot be guaranteed for repair
 - Notices:
 - M803 – Issued 11/2009, expired 1/2015
 - P7200 – Issued 8/2013, expired 2/2018
- State OpenSky Radio System decommissioning – June 30, 2021

Motorola Vendor Selection

- Radio Advisory Board recommendation
- Commissioner approval
- Motorola sessions
 - Weekly meetings
 - Workshops sessions
 - Coverage and system design
 - Solution proposal

Motorola Solution

- ASTRO™ 800 MHZ trunked radio network consisting of twenty (20) Transmitter Sites.
- Geo-diverse redundant Master and Prime Sites.
- Thirteen (13) MCC 7500 dispatch consoles - expandable to add and support backup dispatch positions
- One MCC7500 IP Radio Logging recorder
- One NICE Telephony Logger
- Supports P25 Paging
- One UHF Alphanumeric secondary Paging system
- One Nokia Microwave and MPLS network
- One Network Management System
- APX Mobile and Portable Radios
- LTE to P25 integrated technology (WAVE)

Procurement

- Motorola Solution - COSTARS purchase order
 - County Infrastructure
 - County Department user radios
 - Secures pricing and discount for agency user radios
- User Radios Discount Bulk purchase (tentative)
 - An initial bulk order discount timeframe will be established – tentatively September 1, 2022 through March 1, 2023
 - Motorola will host and coordinate various radio exhibit workshops for agencies across the county during an open pre-order and sales period.
 - Agencies will be enter into a pre-order sales agreement for the specific models and amount of radios they wish to purchase.
 - Discount will be determined based on the amount of pre-order sales and distributed evenly across the initial bulk order.
 - Invoicing, payment, and warranty will not commence until radios are shipped, delivered, and functional on the system.
- Tower Services Unlimited (TSU)
 - Tower Site Infrastructure (towers, shelters, generators)
 - **Additional to current Purchase Order Request*****

Requests

- Request Commissioners approve the following:
 - Updated P25 Radio Capital Project
 - Supplemental Terms and Conditions for the Motorola P25 COSTARS agreement

Questions?