



# MINUTES

## Cumberland County Commissioners' Workshop Meeting

February 3, 2022 – 9:00 a.m.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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**Board of Commissioners Present:** Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo.

**Quorum:** Yes.

**Staff Present:** Stacy M. Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Angela Smyser, Executive Assistant; Keith Brenneman, Solicitor.

**Department Staff Present:** Bethany Salzarulo, Elections; Justin Smith, GIS; Megan Fogelsanger, IMTO.

**Department Staff via Zoom:** Kim Winton, Aging; Claudia Garner, Bob Shively, Public Safety; Lori Glace, Conservation District; Justin Miller, Recycling and Waste; Mark Adams, IMTO; Ron Snow, Finance; Brent Durham, Facilities; Sue Carbaugh, MH/IDD; Kirk Stoner, Planning; Holly Sherman, Human Resources.

**Call to Order:** Chief Clerk Stacy Snyder called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

**Public Comment:** None.

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**Contracts/Grants:** (Tamie Hershey)

- I. \* **Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
  - a. **Children and Youth:**
    - CHOR Youth & Family Services, Inc. d/b/a Affinity Forensic Services - Addendum
  - b. **GIS:**
    - Esri
  - c. **MH/IDD:**  
Early Intervention FY 2022-2023
    - McLaren's Sweep-N-Shine
  - d. **Prison:**
    - PA District Attorneys Institute
  - e. **Public Safety:**
    - Kova Corp – Addendum
- II. \* **New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**
  - a. **Aging:** (Kim Winton)

- United Disabilities Services – Decrease
  - Golden Hearts Home Health LLC – Increase
  - Jesus Loves You Ministries, Inc. – Addendum – Termination
- b. **Children and Youth:** (Tamie Hershey)
- Affinity Forensic Services, LLC d/b/a Pennsylvania Forensic Associates – Increase
  - The Devereux Foundation d/b/a Devereux Advanced Behavioral Health – Increase
  - Perseus House, Inc – New – Shelter and Group Home Services
  - ChildFirst Services, Inc. – Increases and Decreases to various services provided
- c. **CNRC:** (Ron Snow)
- RKL, LLP – New – Medicare and Medicaid cost reports for 2021
- d. **Conservation District:** (Lori Glace)
- Pennsylvania Association of Conservation Districts – Grant Application of \$2,000 – Partnering with Upper Allen Township – No County match required
- e. **Liquid Fuels/Finance:** (Kirk Stoner)
- HRG – Addendum – Increase
  - Lobar Site Development – Addendum – Increase
- f. **MH/IDD:** (Sue Carbaugh)
- Intellectual and Developmental Disabilities FY 2021-2022*
- Saundra L. Bowen – New – Independent Living Specialist
- Mental Health FY 2021-2022*
- PCCD – Grant Acceptance of \$46,410.00 – Crisis Intervention training
- g. **Public Safety:** (Claudia Garner)
- PEMA – Grant Acceptance of \$5,262.00 – 911 Interconnectivity Funding Grant
- h. **Recycling & Waste:** (Justin Miller)
- PA Department of Environment Protection – Grant Application of \$49,031.72 – Annual Recycling Coordinator Reimbursement

**Discussion of the Recommendation of Award to JVI Group, Inc. for a Unit Price Bid Amount of \$2,271,585.71 and Further Authorizing the Planning Director to Work with the County Solicitor to Execute Construction Contracts and Issue the Notice to Proceed for the Project**

Kirk Stoner explained this bid is for the 3-Bridge Bundle, which is part of the Capital Bridge Improvement Project. He reported that this amount is a \$400,000 savings from the original estimate.

**Discussion of the Credit Application with TECAN for the District Attorney’s Office Forensic Investigation Division**

Eric Radnovich explained they need a new vendor for SPE Cerex THC Columns due to supply issues from the current supplier.

**Discussion of Cumberland County Municipal Authority Reappointment Recommendation of the Following Individual:**

- **Mike Snyder – Appointment is for a four (4) year term, retroactive to January 1, 2022 and expiring December 31, 2025.**

Stacy Snyder shared that Mike Snyder is a very active member of the authority and he is involved in the community. She clarified that his term would not be retroactive and would start upon approval by the Board of Commissioners.

## **Discussion of Capital Project Requests:**

- **IMTO**
  - **Wireless Wide Area Network (WWAN) Upgrade – Total Project Cost \$196,000.00**

Mark Adams explained this is a revised version of the Capital Project Request that was previously approved. He reported that the total project cost has increased to cover necessary upgrades.

- **Facilities**
  - **Dennis Marion Building – Replace Fire Panel – Total Project Cost \$100,000.00**

Brent Durham explained that the current fire panel is obsolete and that the smoke and heat detectors must be replaced as part of this project.

- **Old Courthouse – Replace Carpet and Repair Plaster on Walls – Total Project Cost \$125,000.00**

Brent Durham explained that the current carpeting is in a state of disrepair and has become a tripping hazard. He explained that the plastering would be done in select areas of the building that need repaired.

- **Elections**
  - **Department of Justice ADA Compliance Items – Total Project Cost \$32,000.00**

Bethany Salzarulo explained that there are temporary measures that need implemented at select polling places to ensure they are ADA compliant on Election Day.

## **Commissioners' Liaison Reports:**

### **Commissioner Eichelberger:**

**Recycling & Waste Authority:** Commissioner Eichelberger reported they were awarded a section 902 grant from the Department of Environmental Protection.

**CAEDC:** Commissioner Eichelberger shared they are continuing to support Gary Scicchitano in his new management role. He also reported that the first official Workforce Development meeting was held, at which they discussed the anticipated rapid movement of upcoming funding.

Commissioner Eichelberger shared that he wrote an endorsement letter to accompany Stacy Snyder's application for the CEL Program and believes she would be a valuable asset to the program.

### **Commissioner Foschi:**

**Children and Youth Citizen's Advisory Committee:** Commissioner Foschi explained they had a special meeting to discuss the in-home services unit.

**CREDC:** Commissioner Foschi shared she attended the Legislative Forum hosted by CREDC. She explained that they focused on the upcoming governor's budget and regulations that were suspended during COVID.

Commissioner Foschi shared that the Point In Time count of homeless people in Cumberland County has been rescheduled for the end of February and reminded everyone that there is still time to volunteer.

Commissioner Foschi reported that she met with CEO Manal El Harrak and Laurel Spagnolo of Sadler Health to discuss their current activities and the availability of ARP Funds.

Commissioner Foschi shared that she attended Junior Leadership and was very impressed with the thought provoking and informative discussions that took place.

**CCAP Human Services Committee:** Commissioner Foschi shared that Nikki McElwee, Annie Strite, and Sue Carbaugh have been instrumental in making legislators aware of the complex cases in the Children and Youth and other human services systems. She mentioned that the national 988 program was discussed and requested more information on this topic. Stacy Snyder clarified that this is a long-term project that is currently in progress.

Commissioner Foschi shared some details of the announced governor's action plan regarding childcare assistance and conservation and agriculture programs.

**Commissioner DiFilippo:**

**Conservation District:** Commissioner DiFilippo announced that the educational scholarship applications were approved at their most recent meeting and reminded everyone that these scholarships are funded by the yearly golf tournament. He explained the grant received by Upper Allen Township will be used in conjunction with the Conservation District for a Raingarden Workshop. He summarized the other projects and programs they are currently working on.

**Housing and Redevelopment Authority:** Commissioner DiFilippo provided an update on the housing choice voucher program, including a breakdown of units allocated and waiting list lengths. He explained they are preparing for the 2022 CDBG and HOME application process.

**Aging Advisory Board:** Commissioner DiFilippo shared they have elected new officers. He explained they are still encouraging phone appointments to keep in-person traffic to a minimum. He reported they are looking into a new program called "Echo Housing" which involves portable cottages being placed in yards and moved between host properties as needed.

**Blighted Property Board:** Commissioner DiFilippo reported they elected new officials and made some changes to their bylaws.

**Report of Executive Session:** Chief Clerk Stacy Snyder reported there was an executive session held on February 2, 2022 @ 9:30 a.m. Re: Personnel

**Other Business:** None.

**Adjourn:** There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Angela Smyser,  
Executive Assistant