



# MINUTES

## Cumberland County Prison Board Meeting

May 16, 2022 at 10:00 a.m.  
Commissioners' Hearing Room  
Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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**Present:** Commissioners Jean Foschi, Vincent T. DiFilippo; Al Whitcomb, Controller; Sean McCormack, District Attorney; Jody Smith, Sheriff; Judge Michelle Sibert.

**Present via Zoom:** Commissioner Gary Eichelberger.

**Staff Present:** Stacy Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Theresa Kissinger, Executive Assistant; Travis Shenk, Warden; Mike Eickhoff, Deputy Warden-Security.

**Others Present:** Kurt Danysh, Tomorrow's Neighbors.

**Call to Order:** Controller Whitcomb called the meeting to order.

**Public Comment:** None.

**Approval of Minutes:** Commissioner DiFilippo made a motion to approve the minutes of April 18, 2022. District Attorney McCormack seconded the motion and it unanimously carried.

**Commissary Report:** Commissioner Foschi made a motion to accept the Commissary Reports as presented. Commissioner DiFilippo seconded the motion and it unanimously carried.

**Prison and Central Processing Expenditures:** Commissioner Eichelberger made a motion to approve the April 2022 Prison and Central Processing Expenditures. Commissioner DiFilippo seconded the motion and it unanimously carried.

**Warden's Report:** Warden Shenk presented the April 2022 report. (See attached)

Commissioner Foschi made a motion to accept the Warden's Report. Commissioner DiFilippo seconded the motion and it unanimously carried.

### Updates:

**Covid Numbers:** Warden Shenk reported there are no inmate covid cases. One employee has tested positive and is quarantining.

**DOC Inspection Results – FULL COMPLIANCE:** Warden Shenk provided the Board the DOC inspection results, and he commended his staff on the great work they do.

**Trusty Pay Increase:** Warden Shenk asked the Board to move forward with the trusty pay increase to \$4.00, which is with-in the budget.

Commissioner Foschi made a motion to raise the trusty pay to \$4.00 an hour. Commissioner DiFilippo seconded the motion and it unanimously carried.

**Stanley System Upgrade-Update:** Warden Shenk provided the board with documents pertaining to the update and upgrade of the Stanley System. He explained the three different packages and said this is with the same vendor but, the system they have now is at the end of its life cycle.

**Executive Session to Discuss Security and Personnel Issues:**

District Attorney McCormack made a motion to go into executive session. Commissioner DiFilippo seconded the motion and it unanimously carried.

The meeting reconvened at 10:12 a.m.

**Board Action on Personnel and Security Issues:** Commissioner Foschi made a motion to approve the following hires: Serio Rivas, Lacy Sebers, Frank Stovall, Quinton Scott, and Garrett Vioral. Commissioner Eichelberger seconded the motion and it unanimously carried.

Commissioner DiFilippo made a motion to promote Sgt. Carrie Meluskey to Lieutenant. Commissioner Foschi seconded the motion and it unanimously carried.

**Adjourn:** There being no further business to come before the Board, the meeting adjourned at 10:26 a.m.

The next Prison Board Meeting is scheduled for Monday, June 20, 2022 at 10:00 a.m. at Cumberland County Prison.

Respectfully submitted,

Theresa Kissinger  
Executive Assistant



# Cumberland County Prison

## Office of the Warden

Travis K. Shenk

Prison Board March

April 18, 2022

The warden's report begins on Pages 22 and 23 w/the prison population. The average daily population for March was 354 w/ 344 in house. The inmate count this morning is 348 with 336 in house. We are holding 285 males and 51 females.

The inmate housing specifics statistics are on page 23. If anyone has any questions regarding those.

Act 81 rate capacities-NO CHANGE.

The W/R report is on page 24. There were 16 inmates enrolled in the W/R program during March. I/M's paid \$1,172.03 towards fines, cost, and restitution. The prison collected \$17,609.78 for room and board. The W/R inmate transportation subsidy was 0. There were 5 inmates removed from the W/R program for disciplinary reasons.

The inmate trusty report is on page 25. During March there were 18 I/M's enrolled in the I/M worker program and 0 I/M's were enrolled in the out mate trusty program. Trusty's paid \$222.50 towards fines, court cost and restitution during March. There was 1 I/M work crew project (C.C. Recycling)

The earned time report is on page 26. 10 inmates were placed on earned time during March. There were 2 inmates removed from the earned time program. There were 9 inmates released on earned time during March. There were 297 bed days saved during March as a result of the earned time program.

The treatment plans report is on page 27. There were 99 inmates screened and placed on a treatment plan during March.

The education report is on Page 29. 0 Inmates earned their GED's, in March.

The risk assessment report is on page 30. 54 pretrial detainees had risk assessments completed during March.



# Cumberland County Prison

## Office of the Warden

Travis K. Shenk

The meal count for March was 36,787.

The extraordinary occurrence report is on page 31. There were 5 extraordinary occurrences in March. In the 5 UOF's there was one (1) staff member injured and there were no injuries to any inmates involved in these UOF's.

Monies received for holding other jurisdictions are on page 32. During March the prison collected \$32,668.45. We are currently housing

PCP	12 females	1 male
USM	3 males	
BOP	5 males	
Huntingdon	1 female	