

COMMISSIONERS WORKSHOP MEETING

September 29, 2011

The Cumberland County Board of Commissioners met on Thursday, September 29, 2011, 10:00 a.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Gary Eichelberger, Rick Rovegno and Barbara Cross; Dennis Marion, Chief Clerk; Ed Schorpp, Solicitor; Janet Walter, Paralegal, Solicitor's Office; Joanne Burkhart, Deputy Chief Clerk; Bob Dagrosa, Mike Clapsadl, Controller's Office; Dana Best, Finance; Terry Barley, Carolyn Trayer, Office of Aging and Community Services; Ted Wise, Public Safety; Kathy Barley, Mick Burkett, Human Resources; Melissa Calvanelli, Court Administrator; Eric Radnovich, District Attorney's Office; Tom Imphong, Recycling and Waste Authority; Kirk Stoner, Planning; Wendy Hoverter, Children & Youth; Lori Dunn, MH/IDD; Jonelle Darr, Library System; Wendy Sheaffer, Office of Aging; Bill Finnerty, IMTO; Rose Cook, Transportation; Penny Brown, Bureau of Elections; Pam Martin, Ben Franklin Technology Partners; Susan Breen, FEMA; Barrie Ann George, United Way of Carlisle & Cumberland County; Tim Reardon, Diane Myers-Krug, Tri-County Regional Planning Commission; Lauren McLane, Allie Hagerman, The Sentinel; Dan Miller, The Patriot News.

Chief Clerk Dennis Marion welcomed everyone to the Workshop Meeting and asked if there was any public comment. There was none. One agenda item under other business, Letter of Support for Regional PREP Application, was presented at this time.

Pam Martin of Ben Franklin Technology Partners stated she was here on behalf of Omar Shute of the Cumberland County Economic Development requesting that the Board of Commissioners consider signing a letter of support to the Honorable C. Alan Walker for the South Central Pennsylvania Partnership for Regional Economic Development Performance (PREP) Application. This is on behalf of the Economic Development Corporations, Small Business Development Centers and Industrial Resource Center serving Cumberland County. The application that is being submitted represents a request for about 15% of the available funds in the amount of \$1,782,000. This money will help to leverage additional private sector investment in these economic development service providers as well as leverage program and private sector investment through business growth and job creation and retention. There was a short discussion about the political and legislative support of this PREP Application. Commissioner Cross moved to approve the Board's signing of the letter of support to the Honorable C. Alan Walker regarding the PREP Application (see attached). Commissioner Rovegno seconded the motion and it unanimously carried.

Susan Breen of the Federal Emergency Management Agency (FEMA) reported about the recent flooding in Cumberland County and the other 13 surrounding counties in South Central Pennsylvania. Ms. Breen spoke about the Disaster Recovery Center (DRC) that has been set up in Enola and the monitoring of it. The DRC will be open for as long as it is needed. Notices have been posted in local offices, post offices and libraries offering information on the deadlines to claim damages from the flooding. There is a team of community relations individuals assigned to help citizens register for their flood damages. A discussion ensued about the Public Information Officers' (PIOs) use of media to make the public aware of emergencies. This includes newspapers, emails, Twitter, Face Book and Blogs. There was further discussion regarding homes still without electricity, the displacement of citizens from their homes and the unemployment situation. Ms. Breen said assessments are made daily of flood damages.

Ted Wise stated overnight two basements collapsed in South Middleton Township. The past flooding resulted in 22 major business events, 17 minor business events and 2 businesses affected. Mr. Wise said 106 single-family homes had major damage, 83 had minor damage and 24 single-family homes were inaccessible. There were 162 multi-family homes that were affected. There were 32 multi-family homes that had major damage. Mr. Wise stated that 83 individuals went through the Disaster Relief Center

(DRC). The municipalities receiving the worst flooding during this event included New Cumberland, East Pennsboro, Wormleysburg and West Enola. There was also discussion about debris removal and the activity with the waste disposal companies within the County. Mr. Wise said that because the river did not rise another 6 inches it saved the County some very serious damage. There is a search in progress through the Incident Management Assistance Team (IMAT) for land to set up temporary mobile homes. There was discussion on mobile home parks situated in areas where there is periodic flooding. Commissioner Rovegno discussed with the Board and Susan Breen of FEMA about the possibility of permanently relocating the mobile home park on Route 15 in Upper Allen Township. It has water and flooding problems every time there is a heavy rain event and he stated that this mobile home park should be permanently relocated. Commissioner Rovegno would like everyone to work together to find a solution to this problem.

The Board of Commissioners recognized Carolyn Trayer for 20 years of service with the County.

The Board of Commissioners presented a Proclamation to Barrie Ann George, Carlisle & Cumberland County United Way, proclaiming October 2011 as Pennsylvania's Promise for Children Month in Cumberland County. Teachers and other individuals who make a difference in the lives of young children in Cumberland County deserve thanks and recognition. The public support for quality early education is crucial to young children's futures and will contribute to a brighter future for Pennsylvania (see attached).

Dana Best presented for approval Resolution 2011-31 Re Budget Adjustment. Ms. Best said CNRC is increasing capital and capital contra by \$60,800 for the purchase of a bus and other machinery and equipment. Ms. Best said there is no impact to the General Fund. Commissioner Cross moved to approve Resolution 2011-31 Re Budget Adjustment (see attached). Commissioner Rovegno seconded the motion and it unanimously carried.

Commissioner Rovegno stated he is presenting Resolution 2011-29 for the Board's consideration. Commissioner Rovegno said PennDOT has agreed to conduct a transportation study to assess the viability of coordinating public transportation services in Adams, Cumberland, Dauphin, Lancaster, Lebanon and York Counties. This will also include a study of service enhancement recommended by Governor Corbett. The results of this study will be nonbinding and will be viewed as a study only. Commissioner Rovegno stated Dauphin County has already approved a similar Resolution yesterday, September 28, 2011. Commissioner Rovegno moved to approve Resolution 2011-29 Re Letter of Interest to Conduct Feasibility Study to Assess Viability of Coordinating Services in Adams, Cumberland, Dauphin, Lancaster, Lebanon and York Counties by PennDOT (see attached). Commissioner Cross seconded the motion and it unanimously carried.

Tim Reardon stated he is presenting to the Board a Memorandum of Understanding (MOU) for the purpose of forming a working relationship between Tri-County Regional Planning Commission (TRCPC) and its municipalities in the implementation of the regional plan. The intent of the Memorandum of Understanding is to ensure the 2011 Regional Growth Management Plan (RGMP) is implemented in an open manner involving regional stakeholders, consistent with TRCPC policies and an accurate reflection of the region's values. Mr. Reardon stated that the approval of this regional growth plan will help provide a strong connection between land use and transportation investments to create a more sustainable region. The funding was discussed and Kirk Stoner stated the \$1,000,000 of funding would greatly benefit Cumberland County. Diane Myers-Krug discussed the I-81 Corridor Coalition and the planning, land use and infrastructure of the whole length of the I-81 Corridor. Mr. Reardon stated a staff member of TRCPC will be attending the I-81 Corridor Coalition Annual Conference at the end of October. The Board tabled this issue until Monday, October 3.

Chief Clerk Marion stated that the Pennsylvania Department of Public Welfare has developed a program to certify the qualifications of Supports Coordination Organizations, i.e., Cumberland County Mental Health/Intellectual & Developmental Disabilities (MH/IDD). Susan Carbaugh of MH/IDD has requested the approval of the Board to submit on behalf of her supports staff the Supports Coordination Organization Annual Qualification Application to the Pennsylvania Department of Public Welfare. Commissioner Cross moved to approve the Supports Coordination Organization Annual Qualification Application. Commissioner Rovegno seconded the motion and it unanimously carried.

Jonelle Darr asked the Board for approval for submission of a Keystone Recreation, Park and Conservation Fund Grant application to the Pennsylvania Department of Education, Commonwealth Libraries to replace the Bosler Memorial Library building's roof. Cumberland County will act as the conduit for grant funds. The roof replacement will cost approximately \$50,000. The Bosler Memorial Library will request \$25,000 in Keystone funds for this project. If the grant is awarded, Bosler Memorial Library is prepared to provide the required 50% matching funds out of funds it has raised from its capital campaign. If the grant application is successful, it will have no effect on the County's General Fund or library tax. Commissioner Cross moved to approve Sponsorship and Submission of Bosler Library's Application for Keystone Recreation, Park and Conservation Fund Grant (see attached). Commissioner Rovegno seconded the motion and it unanimously carried.

Eric Radnovich asked the Board for approval of a contract between the District Attorney's Office and Instrumentation Laboratory Company, Inc. for the purchase of laboratory equipment which will be used for blood analysis, drug testing and post mortem testing. Commissioner Rovegno moved to approve the contract between the District Attorney's Office and Instrumentation Laboratory Company, Inc. for purchase of equipment under a grant. Commissioner Cross seconded the motion and it unanimously carried.

Wendy Hoverter asked the Board for approval of a Memorandum of Understanding (MOU) with the Administrative Office of PA Courts which would incur mobile technology for her staff. This will enhance family engagement and will also provide for Skype communication. The amount requested is \$9,200. Commissioner Cross moved to approve the Memorandum of Understanding between Children & Youth Services and the Administrative Office of PA Courts. Commissioner Rovegno seconded the motion and it unanimously carried.

Wendy Hoverter stated that annually her staff and the school staff they work with meet for an all-day school meeting. She said the agreement she has for the Board's approval will cover the cost of this annual meeting. Commissioner Rovegno moved to approve the Agreement between Children & Youth Services and Harrisburg Hotel Corp. for Annual School Meeting. Commissioner Cross seconded the motion and it unanimously carried.

Tom Imphong spoke with the Board regarding an Addendum to the current Delegation Agreement. This Agreement is 20 years old. It is dated September 23, 1991. This Addendum will extend the Agreement until December 31, 2011 or until a new Delegation Agreement is executed, whichever occurs first. Commissioner Rovegno moved to approve the Addendum with the Cumberland County Recycling and Waste Authority. Commissioner Cross seconded the motion and it unanimously carried.

Commissioner Cross moved to approve the Submission of the Grant Application to PCCD for Year 2 of Centralized DUI Court. Commissioner Rovegno seconded the motion and it unanimously carried. Commissioner Cross moved to approve the Submission of the Grant Application to PCCD for the Systemic Improvement Initiatives for Criminal Justice Strategic Plan. Commissioner Rovegno seconded the motion and it unanimously carried.

Mick Burkett stated the Adult Probation Department has a new Court-Referred Alternative Sentencing program. This program allows the Courts another sentencing option short of incarceration. Participants will be required to perform community service work ordered by the Courts. Mr. Burkett said he is recommending CCAP/Hartford program accidental injury and death insurance for the participants in this program. It will cover medical and death benefits to the participants if they are injured or killed during their alternative sentencing assignments. This coverage is secondary insurance only. The cost is \$4.00 per participant and it will be part of the Defendant's fees (see attached). Action will be taken on Monday, October 3.

Mick Burkett stated the County health insurance will increase 8% as of January 1, 2012. He is seeking approval of the program costs with Capital Blue Cross. Mr. Burkett said this is for the County Group Health Plan. Action will be taken on Monday, October 3.

Solicitor Schorpp stated he will need the Board to approve his Letter of Termination of Contract with Commonwealth Security & Investigations, LLC for investigation services. The Public Defender's Office is dissolving this contract and action will need to be taken to formally terminate the existing contract. Action will be taken on Monday, October 3.

Joanne Burkhart stated there are three Credit Applications for consideration. Action will be taken on Monday, October 3.

- a. Cleveland Brothers Equipment Co., Inc. – Transportation Department
- b. A.B. Martin Roofing Supply, LLC – Facilities Department
- c. Sid Harvey Industries, Inc. – Facilities Department

Joanne Burkhart presented to the Board the following Contracts/Grants:

Mike Clapsadl stated the following agreement is between the Controller and KPMG for audit services and it will save the County 4%. The fee will be locked in at a cost that is no more than the cost of inflation.

- a. Agreement between Controller and KPMG for Audit Services

Lori Dunn stated the following addendums for MH/IDD Agreements are prior year contract amendments.

- b. Addendums for MH/IDD Agreements:
 - Invo HealthCare Associates, Inc. – Early Intervention – Evaluation Services
 - Patricia Acker-Bailey, MS – Early Intervention – Speech Therapy
 - Shannon Sweeney, PT – Early Intervention – Physical Therapy
 - Center for Independent Living of Central PA, Inc. – IDD – Independent Monitoring
 - Central PA Supportive Services, Inc. – MH – Psychiatric Rehabilitation

Wendy Hoverter stated the following contracts are for family support resources, foster care and preventative child abuse resources. The Shred-It contract is a service agreement.

- Agreements for Children & Youth Services:
 - Adelphoi Village, Inc.
 - 2010-11 Agreement - Point of Caring, Inc.
 - 2011-12 Agreement - Point of Caring, Inc.
 - Amendment to Agreement - Hope for Kids, Inc.
 - Youth Services Agency of PA, Corp.
 - Amendment to Agreement – Families United Network, Inc.
 - Children's Resource Center of PinnacleHealth Hospitals, Community Health Center
 - Amendment to Agreement – Bethany Home, Inc.
 - Service Agreement with Shred-It Ltd.
 - The Children's Aid Society of Franklin County

- NHS Pennsylvania

Penny Brown stated the following agreement is for continued maintenance of the elections equipment and computer software. The Penske Truck lease is for the rental of trucks taking the election machines to the polling places.

- d. Agreements with Bureau of Elections:
- Election Systems & Software, Inc. –Maintenance Agreement
 - Penske Truck Leasing

Kirk Stoner stated the Memorandum of Agreement is regarding revisions and printing of the water trail guides and the TreeVitalize sub-grant agreement addendum is for an extension for another six months as follows:

- e. Agreements with Planning:
- Memorandum of Agreement between County, Cumberland Valley Visitors Bureau, Yellow Breeches Watershed Association and Conodoguinet Creek Watershed Association Re Revision and Printing of Water Trail Guides
 - Addendum to TreeVitalize Metros Sub-Grant Agreement with Carlisle Borough

Rose Cook stated the following contract will help to fund a \$2.00 co-pay towards the cost of the participants of the Medical Assistance Transportation Program.

- f. Medical Assistance Transportation Program Participation Agreement and Assurance of Compliance

Terry Barley stated the following block grant for emergency homeless assistance will help to provide funds for the cost of emergency shelter programs as follows:

- g. Agreements for Aging & Community Services:
- 2010-11 Contract Amendments for Homeless Assistance Program
 - American Red Cross – Emergency Shelter
 - Domestic Violence Services of Cumberland and Perry Counties – Emergency Shelter
 - Maranatha-Carlisle Financial Management Service, Inc. – Case Management
 - Safe Harbour – Emergency Shelter

Mr. Barley said the contract with Pressley Ridge is an annual contract addendum for the continuation of adult counseling services.

- 2011-12 Adult Counseling Contract with Pressley Ridge

Ted wise stated the following contract amendment is for additional licensing for maintenance for the next four years.

- h. Amendment to CenturyLink Centurion Service Agreement

Action will be taken on these contracts on Monday, October 3.

Commissioner Eichelberger moved for the approval of Resolution 2011-30 reappointing Jeffrey Boswell and Kenneth Tuckey to serve a three-year term on the South Central Workforce Investment Board for a term expiring on September 30, 2014 (see attached). Commissioner Cross seconded the motion and the motion unanimously carried.

Kathy Barley stated there were seven bids received for the pre-employment screening. The lowest bidder was AccuSource at \$10,640.00. Ms. Barley recommended to the Board that the bid be awarded to this lowest bidder, AccuSource. Commissioner Cross moved to award the bid to AccuSource. Commissioner Eichelberger seconded the motion and the motion unanimously carried.

Chief Clerk Marion asked the Commissioners for their Liaison Reports as follows: Commissioner Eichelberger stated regarding the Planning Commission, a public hearing took place on October 21, 2011 on the Amendments to the County's Comprehensive Plan. There are presently three open slots on the Planning Commission and 24 applications have been received. On October 25, 2011 an Open for Business Luncheon is scheduled with keynote speaker Secretary C. Alan Walker, Pennsylvania

Department of Community & Economic Development (DCED). On September 15, 2011 the MH/IDD Board discussed educational sessions and customer satisfaction regarding outpatient evaluations. The Library System may be charging a higher amount for fines and fees. There could be pros and cons regarding this issue. There will be discussion regarding the budget plan for the library at the November 18, 2011 Legislative Breakfast. The Director and staff will be present to speak about the future trends and developments for the Library System. Commissioner Eichelberger said that WITF Smart Talk interviewed Shippensburg University Professor of Geography and Earth Science, Paul Marr and Kirk Stoner of Planning regarding the history, growth and future of the I-81 Corridor. It placed a very positive spotlight on the I-81 Corridor Coalition.

Commissioner Cross discussed the emergency alert system. She spoke about IMTO lifting security controls on County employees' computers to allow access to the social networks, i.e., Facebook and Twitter during crucial emergency situation notifications. Commissioner Cross also spoke about Public Safety's role regarding the notification of locations of emergency shelters and identifying individuals within the County who have special medical needs or are homeless during emergencies. Commissioner Cross said the Children & Youth Advisory Board will meet on October 6, 2011. Regarding the Prison Phase II Project, the demolition has begun on the medical unit and gym. Commissioner Cross said on September 30, 2011 there is an Army Heritage Center Foundation Annual Membership Dinner scheduled. The guest speaker is H. Ross Perot. The Local Emergency Planning Commission advised that FEMA may need to keep the East Pennsboro facility open indefinitely. Commissioner Cross attended the Claremont Review Team meeting. There were details given about the plans for the renovation of the facility.

Chief Clerk Marion spoke about the Criminal Justice Policy Team and the IP Program. Melissa Calvanelli stated the DUI Court structure is performing well above level. There was discussion about the impact of traffic in the Courthouse during criminal trial weeks. The jury pool will now enter and exit through the East Wing entrance. Mr. Marion said the Human Services Policy Team met on September 20, 2011. There was a presentation of the Financial Analysis Committee budget update on September 27, 2011. Mr. Marion said there was an election/voter program on PCN that presented a model which fabricated pre-Election and Election Day education for the general public to view. Commissioner Eichelberger and Commissioner Cross attended the State of the Region presentation on September 26, 2011.

Chief Clerk Marion reported an executive session took place on September 19, 2011, 3:00 p.m. Re Personnel Issues.

Chief Clerk Marion said he is asking the Board to consider for approval an agreement with the Cianficci Architectural firm regarding the architectural plans for the Magisterial District Judge's construction renovations. The quoted amount for these plans is \$6,600. Commissioner Cross moved to approve the agreement with Cianficci for the architectural plans for the Magisterial District Judge's construction renovations. Commissioner Eichelberger seconded the motion and the motion carried.

Chief Clerk Marion said that there is a request for executive session Re Personnel Issues and Potential Litigation. The Board came out of Executive Session at 11:55 a.m. and the meeting adjourned.

Respectfully Submitted,

Laurie Mazarella
Administrative Coordinator